



**Monroe Community College**  
STATE UNIVERSITY OF NEW YORK

*MCC VALUES:*  
*INTEGRITY.*  
*EXCELLENCE.*  
*EMPOWERMENT.*  
*INCLUSIVENESS.*  
*COLLABORATION.*  
*STEWARDSHIP.*

# Monroe Community College Board of Trustees Agenda

Monday, August 10, 2020

Virtual

4:00 PM

Expected:

Barbara P. Lovenheim, Chair  
Grace S. Tillinghast, Vice Chair  
Auyen Martinez, Student Trustee  
John L. Bartolotta  
Dr. Joe Carbone  
Daniel M. DeLaus, Jr.  
Carla M. Palumbo  
Dale R. Rehkopf II, Chair, Finance and Facilities Committee

Nathan J. Robfogel, Honorary Trustee  
Alice Holloway Young, Chair Emerita, Honorary Trustee

Katherine P. Douglas, Interim President  
Linda M. Hall, Secretary, Board of Trustees

Excused:

Allen K. Williams, Chair, Personnel and Programs Committee

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***Mission:** Monroe Community College, through access to affordable academic programs, leads excellence and innovation in higher education, inspires diverse students to transform their lives and communities, drives regional economic development, and builds global engagement and understanding.*

***Introduction and Opening Remarks***

Call to order and establishment of a quorum – Barbara P. Lovenheim, Chair

- Presentation on Audit Planning and Scope  
Andrew Kelly, Manager, Bonadio and Co., LLP  
Jonathan Miller, Partner, Bonadio and Co., LLP

***Consent Agenda***

Unless objections are raised, the following items are proposed to be adopted and approved by consent. Some of these items address issues which have been discussed by the Board in the past and/or are routine operational matters which do not involve new policy decisions. Other consent items are derived from provisions in existing, prior-approved labor contracts, capital construction programs or other Trustee initiatives.

The consent agenda is presented for adoption as a single agenda item. Specific items may be removed by request of any Board member for discussion as a part of the regular agenda. The remaining items should then be adopted as a single agenda.

Board approval of the Consent Agenda is required.

*Board of Trustees:*

- A. Minutes of the June 8, 2020 meeting.

*Finance & Facilities:*

Operating disbursements totaled \$6,442,986.87 for the month of May 2020, and \$8,708,999.29 for the month of June 2020, subject to final audit. (A detailed listing is available upon request.)

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***Consent Agenda (continued)***

Personnel & Programs:

B. Consent Calendar (Attachment 9)

1. Professional Staff
  - Appointments
  - Reappointments
  - Separation
2. Teaching Faculty
  - Appointments
  - Reappointments
  - Retirements
  - Separation
3. Adjunct Faculty
  - Approval
4. Support Staff
  - Appointment
  - Reappointments
  - Retirements
  - Separations
5. Additional Compensation
  - Academic Services Division
  - EDIWS Division

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective August 10, 2020.

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***Finance and Facilities Committee***

RESOLVED, that the Board of Trustees of Monroe Community College accepts the Interim Financial Reports as of May 31 and June 30, 2020. (Attachment 1)

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RESOLVED, that the Board of Trustees of Monroe Community College authorizes the purchase of items over \$20,000 as listed for the months of May and June 2020. (Attachment 2)

**Information Items**

1. Purchases under \$20,000 for May and June 2020 (Attachment 3)
2. CIP Status Report as of July 20, 2020 (Attachment 4)
3. Grants Report as of July 13, 2020 (Attachment 5)

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***Personnel and Programs Committee***

RESOLVED, that the Board of Trustees of Monroe Community College approves the following certificate, subject to the approval by the State University of New York: Accounting Assistant, Certificate. (Attachment 6)

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RESOLVED, that the Board of Trustees of Monroe Community College adopts the “Title IX Grievance Policy” effective August 10, 2020. (Attachment 7)

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RESOLVED, that the Board of Trustees of Monroe Community College approves the appointment of Kimberly McKinsey-Mabry as Acting Vice President, Student Services beginning July 20, 2020 until the position is permanently filled. Compensation will be calculated at \$3,250/month.

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RESOLVED, that the Board of Trustees of Monroe Community College reappoints the following Vice Presidents effective September 1, 2020 through August 31, 2021.

Todd Oldham, Vice President, Economic & Workforce Development & Career Technical Education

Hezekiah Simmons, Chief Financial Officer and Vice President, Administrative Services

Andrea Wade, Provost and Vice President, Academic Services

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RESOLVED, that the Board of Trustees of Monroe Community College approves the Academic Calendars for 2021 – 2022 and 2022 - 2023. (Attachment 8)

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RESOLVED, that the Board of Trustees of Monroe Community College approves the following unpaid leave per Article 18 of the Faculty Association contract:

Joseph Marchese  
Business Administration

2020 – 2021 Academic Year

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***Personnel and Programs Committee*** (continued)

RESOLVED, that the Board of Trustees of Monroe Community College approves the following rank promotion effective September 1, 2020.

Assistant Professor to Associate Professor

Martin, Denece	Admissions	MA, BS, AA
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RESOLVED, that the Board of Trustees of Monroe Community College approves the following promotions in accordance with Article 52 of the contractual agreement between Monroe Community College and the Faculty Association effective September 1, 2020:

**Non-Rank Promotions**

**Academic Services Division**

Specialist II to Assistant Director

Gilbert, Andrea	Instructional Technologies	\$72,000
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Specialist II to Specialist I

Capuano, Thomas	Instructional Technologies	\$67,000
Cormack, Christine	Visual and Performing Arts	\$59,563
Frontuto, John	Instructional Technologies	\$84,158

Technical Assistant to Senior Technical Assistant

Reid, Lincoln	Biology	\$59,695
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**Administrative Services Division**

Assistant Director to Associate Director

Simpson, Eliote	Purchasing	\$82,418
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Technical Assistant to Senior Technical Assistant

Sabourin, Raymond	Environmental, Health and Safety	\$44,977
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***Personnel and Programs Committee*** (continued)

RESOLVED, That the Board of Trustees of Monroe Community College approves the promotions of the following adjunct faculty effective September 1, 2020:

Adjunct Associate Professor to Adjunct Professor

Arnold, Mary	Biology
Carlin, Sharyn	Business Administration/Economics
Duff, Rich	ESOL/Transitional Studies
Frisch, Julianna	Hospitality
Marshall, Marjory	English/Philosophy
Marx, Gerald	Business Administration/Economics
Weber, Henry	Business Administration/Economics

Adjunct Assistant Professor to Adjunct Associate Professor

Dreibelbis, Joel	Mathematics
Ernsthausen, Michelle	Mathematics
Foster, David	Chemistry/Geosciences
Horan, Sean	Mathematics
Kintisch, Carolyn	English/Philosophy
Lasser, Brett	Business Administration/Economics
Rocco, Laurie	Biology
Strollo, Jessica	ESOL/Transitional Studies
Toothe, Hilary	Visual and Performing Arts
Turner, Charles	Business Administration/Economics
Ward, Neil	Anthropology/History/Political Science/Sociology

Adjunct Instructor to Adjunct Assistant Professor

Betti, Amy	ESOL/Transitional Studies
Boose, LaShana	Anthropology/History/Political Science/Sociology
Chamberlain, Dianne	ESOL/Transitional Studies
Duncan, Emma	ESOL/Transitional Studies
Fisher, Amy	Visual and Performing Arts
Hilsdorf, Sandy	ESOL/Transitional Studies
Johnson, Tanisha	ESOL/Transitional Studies
Lanzafame, Jessica	Psychology
Lull, Margaret	Business Administration/Economics
Mbama, Faustin	Mathematics
Osenbach, Peggy	ESOL/Transitional Studies
Revekant, Kathleen	Business Administration/Economics
Smith, Christine	Nursing

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***Personnel and Programs Committee*** (continued)

RESOLVED, that the Board of Trustees of Monroe Community College express its sincere appreciation for professional services, and in recognition of their years of dedicated service to the College, the following be appointed, at the pleasure of the Board of Trustees, to Emeritus Status:

**Professor Emeritus**

Christine Abbott, Mathematics  
Frank Ambrosio, Engineering Technologies  
David Boni, ESOL/Transitional Studies  
Judith Bulin, Business Administration  
Karen Coffey, Visual and Performing Arts  
Gary Egan, Mathematics  
Kathleen Farrell, Visual and Performing Arts  
George Fazekas, Information and Computer Technologies  
Lori Judd, Mathematics  
Judy Kaufmann, Biology  
Annette Leopard, Mathematics  
Ramona Moore, ESOL/Transitional Studies  
Joan Mullaney, Education and Human Services  
Louis Silvers, World Languages and Cultures

**Associate Professor Emeritus**

Kim Doyle Boni, ESOL/Transitional Studies  
Pamela Lazio, Career Services  
Marcia Fugate, ESOL/Transitional Studies  
Marcia Marriott, Business Administration  
Karen Sardisco, Visual and Performing Arts  
Karen Wagner, Mathematics



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***Board of Trustees***

RESOLVED, that the Board of Trustees of Monroe Community College approves the 2021 Meeting Calendar:

**Monroe Community College  
BOARD OF TRUSTEES  
2021 Meeting Calendar**

Monday, February 1	4:00 pm Board Meeting
Monday, March 1	4:00 pm Board Meeting
Monday, April 12	2:30 pm Budget Workshop 4:00 pm Board Meeting.
Monday, June 7	4:00 pm Board Meeting
Monday, August 9	4:00 pm Board Meeting
Monday, October 4	4:00 pm Board Meeting
Monday, December 6	2:30 pm Board Workshop 4:00 pm Board Meeting

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RESOLVED, that the Board of Trustees of Monroe Community College duly elects the officers nominated to serve until the next Annual Meeting of the Board of Trustees and/or until their successors have been elected and qualified.

Chair of the Board: Barbara P. Lovenheim  
Vice Chair: Grace S. Tillinghast  
Secretary: Linda M. Hall

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- President's Update
- Vice President Updates
  - Kimberly McKinsey-Mabry, Acting Vice President, Student Services
  - Todd Oldham, Vice President, Economic & Workforce Development & Career Technical Education
  - Hezekiah Simmons, CFO/Vice President, Administrative Services
  - Andrea Wade, Provost/Vice President, Academic Services
- Monroe Community College Foundation Report
- Shared Governance Updates

Each of the shared governance leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others.

  - Student Government – Brighton / Downtown Campus
  - Faculty Senate
  - Administration
  - Support Staff Planning Council
- Union Updates

Each of the union leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others.

  - Faculty Association
  - CSEA

**Information Items**

1. Biography (Attachment 10)
2. Staff Recognition (Attachment 11)