



Monroe Community College
STATE UNIVERSITY OF NEW YORK

MCC VALUES:
INTEGRITY.
EXCELLENCE.
EMPOWERMENT.
INCLUSIVENESS.
COLLABORATION.
STEWARDSHIP.

Monroe Community College Board of Trustees Agenda

Monday, June 7, 2021
Virtual

4:00 PM

Expected:

Allen K. Williams, Chair
Daniel M. DeLaus, Jr., Esq., Vice Chair
Auyen Martinez, Student Trustee
John L. Bartolotta
Dr. Joe Carbone
Dr. Barbara P. Lovenheim
Carla M. Palumbo, Esq., Chair, Personnel and Programs Committee
Dale R. Rehkopf II, Chair, Finance and Facilities Committee
Grace S. Tillinghast

Nathan J. Robfogel, Esq., Honorary Trustee
Dr. Alice Holloway Young, Chair Emerita, Honorary Trustee

Dr. DeAnna R. Burt-Nanna, President
Linda M. Hall, Secretary, Board of Trustees

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***Mission:** Monroe Community College, through access to affordable academic programs, leads excellence and innovation in higher education, inspires diverse students to transform their lives and communities, drives regional economic development, and builds global engagement and understanding.*

Introduction and Opening Remarks

Call to order and establishment of a quorum – Allen K. Williams, Chair

Consent Agenda

Unless objections are raised, the following items are proposed to be adopted and approved by consent. Some of these items address issues which have been discussed by the Board in the past and/or are routine operational matters which do not involve new policy decisions. Other consent items are derived from provisions in existing, prior-approved labor contracts, capital construction programs or other Trustee initiatives.

The consent agenda is presented for adoption as a single agenda item. Specific items may be removed by request of any Board member for discussion as a part of the regular agenda. The remaining items should then be adopted as a single agenda.

Board approval of the Consent Agenda is required.

Board of Trustees:

- A. Minutes of the April 12, 2021 meeting.

Finance & Facilities:

Operating disbursements totaled \$14,911,069.75 for the month of March 2021, and \$11,593,605.78 for the month of April 2021, subject to final audit. (A detailed listing is available upon request.)

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Consent Agenda (continued)

Personnel & Programs:

B. Consent Calendar (Attachment 12)

1. Professional Staff
 - Salary Adjustments
 - Appointments
 - Promotions
 - Reappointments
 - Separations
 - Title Changes
2. Teaching Faculty
 - Appointments
 - Reappointments
 - Retirements
3. Adjunct Faculty
 - Approvals
4. Support Staff
 - Salary Adjustment
 - Appointments
 - Promotion
 - Retirement
 - Separations
5. Additional Compensation
 - President's Office
 - Academic Services
 - Administrative Services
 - EDIWS Division
 - Institutional Advancement
 - Student Services

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective June 7, 2021.

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Finance and Facilities Committee

RESOLVED, that the Board of Trustees of Monroe Community College accepts the Interim Financial Reports as of March 31 and April 30, 2021. (Attachment 1)

**

RESOLVED, that the Board of Trustees of Monroe Community College authorizes the purchase of items over \$20,000 as listed for months of March and April, 2021. (Attachment 2)

**

RESOLVED, that the Board of Trustees of Monroe Community College approves the Schedule of Tuition and Fees for the fiscal year September 1, 2021 through August 31, 2022. (Attachment 3)

**

RESOLVED, that the Board of Trustees of Monroe Community College approves the Operating Budget for the fiscal year September 1, 2021 through August 31, 2022 in the amount of \$109,440,000.

**

RESOLVED, that the Board of Trustees of Monroe Community College approves the 2021-2026 Facilities Master Plan.

Information Items

1. Purchases under \$20,000 for March and April 2021 (Attachment 4)
2. CIP Status Report as of May 17, 2021 (Attachment 5)
3. Grants Report from March 20-May 14, 2021 (Attachment 6)

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Personnel and Programs Committee

RESOLVED, that the Board of Trustees of Monroe Community College approves the appointment of Darrell Jachim-Moore as the Interim Vice President, Administrative Services and Chief Financial Officer, effective July 1, 2021 through December 31, 2021 or until the position is filled on a permanent basis, whichever is earlier; Mr. Jachim-Moore will receive a monthly stipend of \$3,250 for each month that he serves in this role.

**

RESOLVED, that the Board of Trustees of Monroe Community College approves the appointment of Kristin Lowe, Executive Director, Human Resources and Organizational Development, effective April 1, 2021 to August 31, 2021 at an annual salary of \$105,000 prorated to \$43,952 for the period.

**

RESOLVED, that the Board of Trustees of Monroe Community College adopts the revised “Cyber Security Awareness and Education Policy” effective June 7, 2021. (Attachment 7)

**

RESOLVED, that the Board of Trustees of Monroe Community College approves the following certificate, subject to the approval by the State University of New York: Hospitality, Certificate. (Attachment 8)

**

RESOLVED, that the Board of Trustees of Monroe Community College approves the following rank promotion effective September 1, 2021.

Instructor to Assistant Professor

<u>Name</u>	<u>Department</u>	<u>Degrees</u>
Rhodes, Demetrius	Admissions	MS

**

RESOLVED, that the Board of Trustees of Monroe Community College approves the phased-in retirement for the following individuals in accordance with Article 27 Section E of the contractual agreement between Monroe Community College and the Faculty Association.

<u>Name</u>	<u>Department</u>	<u>Date of Retirement</u>
Sherry Tshibangu	Business Administration	August 26, 2024

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Personnel and Programs Committee (continued)

**

RESOLVED, that the Board of Trustees of Monroe Community College approves the following academic 2021 calendar for Summer Sessions I, II, and III. Changes were made based on the inclusion of the Juneteenth holiday and an audit of the dates for correctness. The updated calendars will be effective upon approval by the Board of Trustees. (Attachment 9)

**

WHEREAS, Hezekiah N. Simmons has commendably served in various capacities in Monroe Community College's Administrative Services division for 18 years, including as chief financial officer and vice president for the past 13 years, overseeing executive management and leadership of all budget development, financial reporting, finance and accounting, student accounts, procurement, facilities, insurance/risk management, public safety, institutional planning, human resources, and technology services; and

WHEREAS, Hezekiah N. Simmons has helped keep the College on course to achieving its vision as a champion of equity, opportunity, innovation, and excellence and ensuring that Administrative Services enabled MCC's faculty and staff to best serve students; and

WHEREAS, Hezekiah N. Simmons' fiscal leadership and dedicated persistence have guided MCC faculty, staff, and students to respond courageously and safely to a coronavirus pandemic and have helped the College prepare for and manage significant revenue challenges, including an immediate, state-mandated transition to fully remote and online teaching and learning in spring and summer 2020 and the restart of some on-campus operations, activities and learning in fall 2020 and spring 2021; and

WHEREAS, Hezekiah N. Simmons' tenacious fiscal management and leadership efforts working with New York state, State University of New York, and Monroe County throughout his tenure have resulted in numerous college-wide achievements, including most notably the approval and construction of the Downtown Campus, the Return to Complete program offering debt relief to former students, and the U-Pass program enabling MCC students to access Regional Transit Service bus services at no charge; and

WHEREAS, Hezekiah N. Simmons' service to higher education was most prominently in view as he led the Community Colleges Business Officers as president for three years beginning in 2012 after rising through its ranks from secretary; and

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Personnel and Programs Committee (continued)

NOW, THEREFORE BE IT RESOLVED that we, the members of the Monroe Community College Board of Trustees, hereby extend our deep gratitude and appreciation to Hezekiah N. Simmons for his inspirational and exemplary leadership and fiscal stewardship; his commitment to student success, educational excellence, and innovation; and his contributions to increase the prosperity of our students, city, and region; and

BE IT FURTHER RESOLVED that we, the Monroe Community College Board of Trustees, extend our sincere best wishes to Hezekiah N. Simmons for continued good health, happiness and personal success in his retirement. His leadership and many contributions to the College and community will be missed.

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Board of Trustees

Resolved, that the Board of Trustees of Monroe Community College add the title of Secretary to the officers of the Board. The following officer is appointed and will serve until the next Annual Meeting of the Board of Trustees and/or until their successors have been elected and qualified.

Vice Chair and Secretary: Daniel M. DeLaus, Jr.

**

RESOLVED, that the Board of Trustees of Monroe Community College, adopt the Bylaws of the Board of Trustees amended June 7, 2021. (Attachment 10)

**

WHEREAS, Auvén “Benny” Martinez has served faithfully as the Student Trustee of the Monroe Community College Board of Trustees during the 2020-2021 academic year; and

WHEREAS, Benny Martinez has served diligently and with sincere devotion as a member of the Finance and Facilities and Personnel and Programs Committees of the Board; and

WHEREAS, Benny Martinez enhanced his learning experience as a student trustee by enrolling in an academic course to advance his leadership knowledge and skills; and

WHEREAS, Benny Martinez was a member of the Presidential Search Advisory Committee and Presidential Search Committee for the 6th President of Monroe Community College; and

WHEREAS, Benny Martinez has contributed to the betterment of the College by expressing the student perspective while serving as a dedicated representative of his fellow students; and

WHEREAS, Benny Martinez has positively impacted the lives of his fellow students through his leadership, academic achievement and involvement in co-curricular activities, standing as a role model for current and future students;

NOW, THEREFORE, BE IT RESOLVED, that we, the Board of Trustees of Monroe Community College, hereby expresses its deep appreciation for his leadership and service to the College and extends to him best wishes for continued happiness and success in the years ahead.

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Board of Trustees (continued)

- Student Trustee Presentation
 - Auven “Benny” Martinez, Student Trustee
- President’s Update
 - Strategic Plan Update with William Dixon, Director, Research (Attachment 11)
- Cabinet Updates
 - Dr. Calvin Gantt, Chief Diversity Officer
 - Dr. Kimberly McKinsey-Mabry, Acting Vice President, Student Services
 - Dr. Todd Oldham, Vice President, Economic & Workforce Development & Career Technical Education
 - Hezekiah Simmons, CFO/Vice President, Administrative Services
 - Dr. Andrea Wade, Provost/Vice President, Academic Services
 - Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation
- Monroe Community College Foundation Report
- Shared Governance Updates

Each of the shared governance leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others.

 - Student Government Association
 - Faculty Senate
 - Support Staff Planning Council
 - Administration
- Union Updates

Each of the union leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others.

 - Faculty Association
 - CSEA

Information Items

1. Biographies (Attachment 13)
2. Staff Recognition (Attachment 14)