



**Monroe Community College**

STATE UNIVERSITY OF NEW YORK

**MCC VALUES:**

INTEGRITY.

EXCELLENCE.

EMPOWERMENT.

INCLUSIVENESS.

COLLABORATION.

STEWARDSHIP.

# Monroe Community College Board of Trustees Agenda

Monday, January 31, 2022

Virtual

4:00 PM

**Expected:**

Allen K. Williams, Chair  
Daniel M. DeLaus, Jr., Esq., Vice Chair and Secretary  
Paula Barlow, Student Trustee  
Sabrina LaMar  
Dr. Barbara P. Lovenheim  
Carla M. Palumbo, Esq., Chair, Personnel and Programs Committee  
Dale R. Rehkopf II, Chair, Finance and Facilities Committee  
Grace S. Tillinghast  
Connie O. Walker, Esq.

Nathan J. Robfogel, Esq., Honorary Trustee  
Dr. Alice Holloway Young, Chair Emerita, Honorary Trustee

Dr. DeAnna R. Burt-Nanna, President  
Linda M. Hall, Assistant, Board of Trustees

**Excused:**

John L. Bartolotta

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*Mission: Monroe Community College, through access to affordable academic programs, leads excellence and innovation in higher education, inspires diverse students to transform their lives and communities, drives regional economic development, and builds global engagement and understanding.*

## Introduction and Opening Remarks

Call to order and establishment of a quorum – Allen K. Williams, Chair

- Presentation – Annual Audit  
Jonathan Miller, Partner, Bonadio and Co., LLP  
Andrew Kelly, Manager, Bonadio and Co., LLP

## Consent Agenda

Unless objections are raised, the following items are proposed to be adopted and approved by consent. Some of these items address issues which have been discussed by the Board in the past and/or are routine operational matters which do not involve new policy decisions. Other consent items are derived from provisions in existing, prior-approved labor contracts, capital construction programs or other Trustee initiatives.

The consent agenda is presented for adoption as a single agenda item. Specific items may be removed by request of any Board member for discussion as a part of the regular agenda. The remaining items should then be adopted as a single agenda.

Board approval of the Consent Agenda is required.

### ***Board of Trustees***

- A. Minutes of the December 6, 2021 meetings.

### ***Finance & Facilities***

Operating disbursements totaled \$ 15,080,432.64 for the month of November 2021, and \$10,615,555.16 for the month of December 2021, subject to final audit. (A detailed listing is available upon request.)

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Consent Agenda (continued)

***Personnel & Programs***

B. Consent Calendar (Attachment 8)

1. Non-Contract
  - Appointment
2. Professional Staff
  - Appointments
  - Reappointments
  - Retirement
  - Separations
3. Teaching Faculty
  - Appointments
  - Reappointments
  - Retirement
  - Separations
4. Adjunct Faculty
  - Approvals
5. Support Staff
  - Appointments
  - Promotion
  - Salary Adjustment
  - Retirement
  - Separations
6. Additional Compensation
  - Academic Services
  - Administrative Services
  - EDIWS Division
  - Student Services

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective January 31, 2022.

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## Finance and Facilities Committee

RESOLVED, that the Board of Trustees of Monroe Community College accepts the Interim Financial Reports as of November 30 and December 31, 2021. (Attachment 1)

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RESOLVED, that the Board of Trustees of Monroe Community College authorizes the purchase of items over \$20,000 as listed for the months of November and December, 2021. (Attachment 2)

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RESOLVED, that the Board of Trustees of Monroe Community College accepts the annual audit of Monroe Community College for the fiscal year ended August 31, 2021, as conducted by Bonadio & Co., LLP. (Handout)

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RESOLVED, that the Board of Trustees of Monroe Community College authorizes the following transfer of funds:

FROM: Career Technical Education Admin (Academic Support) – Personal Services  
(General Institutional) \$71,954<sup>1</sup>

TO: VP, Eco Dev & Innovation Workforce Services (General Administrative) –  
Personal Services \$71,954<sup>1</sup>

<sup>1</sup> Transfer of budgeted personnel funds to support non-teaching Program Dir II line moved and converted to Manager II.

### Information Items

1. Purchases under \$20,000 for November and December, 2021 (Attachment 3)
2. CIP Status Report as of January 11, 2022 (Attachment 4)
3. Grant Report for November 13, 2021 to January 7, 2022 (Attachment 5)
4. 7.2 Data Classification Policy (Attachment 6)
5. 7.3 Information Technology Security Policy (Attachment 7)

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## Personnel and Programs Committee

WHEREAS, the Board of Trustees of Monroe Community College appointed Deanna R. Burt-Nanna as the sixth president of Monroe Community College on November 19, 2020 and the Trustees of the State of New York approved said appointment on December 29, 2020; and

WHEREAS, the Board of Trustees of Monroe Community College authorized the chair to enter into a second amendment to the agreement with the President;

WHEREAS, the State of New York Joint Commission on Professional Ethics (JCOPE) issued Advisory Opinion No. 21-02 on October 19, 2021, declining to extend Public Officers Law Section 74 to community colleges affiliated with the State University of New York;

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees approves amended paragraph 1.4 (replace “aide” with “aid”) and amended paragraphs 1.5. and 1.6 to update references to Public Officers Law Section 74 with General Municipal Law to align the language in the agreement with the President with the JCOPE Advisory Opinion.

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RESOLVED, that the Board of Trustees of Monroe Community College approves the appointment of Quent Rhodes, Associate Vice President of Facilities, effective March 7, 2022 through August 31, 2022 at an annual salary of \$115,000 prorated to \$56,528 for the appointment period.

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## Board of Trustees

- President's Update
- Cabinet Updates
  - Dr. Calvin Gantt, Vice President, Diversity, Equity and Belonging and Executive Director, Downtown Campus
  - Darrell Jachim-Moore, Interim CFO/Vice President, Administrative Services
  - Dr. Kimberly McKinsey-Mabry, Acting Vice President, Student Services and Acting Provost/Vice President, Academic Services
  - Kristin Sine-Kinz, Acting Vice President, Economic & Workforce Development & Career Technical Education
  - Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation
- Monroe Community College Foundation Report
- Student Trustee Update
- Shared Governance Updates

Each of the shared governance leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others.

  - Student Government Association
  - Faculty Senate
  - Support Staff Planning Council
  - Administration
- Union Updates

Each of the union leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others.

  - Faculty Association
  - CSEA
- **Information Items**
  1. Biographies (Attachment 9)
  2. Staff Recognition (Attachment 10)

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Board of Trustees (continued)

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RESOLVED, that the Board of Trustees of Monroe Community College conduct an Executive Session pursuant to Public Officers Law §105, subsection (f): the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.