



Monroe Community College
STATE UNIVERSITY OF NEW YORK

MCC VALUES:
COMMUNITY.
INCLUSIVENESS.
INTEGRITY.
EXCELLENCE.
EMPOWERMENT.
STEWARDSHIP.

Monroe Community College Board of Trustees Minutes

Monday, December 5, 2022

MCC Brighton Campus, Monroe B

4:00 PM

Present:

Allen K. Williams, Chair
Daniel M. DeLaus, Jr., Esq., Vice Chair
Dr. Daniele Lyman-Torres, Secretary
My Linh Le, Student Trustee
Carla M. Palumbo, Esq., Chair, Personnel and Programs Committee
Dale R. Rehkopf II, Chair, Finance and Facilities Committee
Connie O. Walker, Esq.

Dr. DeAnna R. Burt-Nanna, President
Linda M. Hall, Executive Assistant, Board of Trustees

Excused:

Sabrina LaMar
Grace S. Tillinghast

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Mission: Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.

Introduction and Opening Remarks

Allen K. Williams, Chair, Board of Trustees, called the meeting to order and quorum was established at 4:00 pm.

Consent Agenda

The following items were proposed to be adopted and approved by consent:

Board of Trustees

- Minutes of the October 3, 2022 meeting.

Finance & Facilities

- Operating disbursements totaled \$11,795,582.44 for the month of August 2022, \$9,097,551.50 for the month of September 2022, and \$14,239,152.43 for the month of October 2022, subject to final audit. (A detailed listing is available upon request.)
- Interim Financial Reports as of August 31, September 30, and October 31, 2022.
- Purchase of items over \$20,000 as listed for the months of August, September, and October, 2022.

Personnel & Programs

- Consent Calendar

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective December 5, 2022. (T20-2022)

MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

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Student Success

- Student Testimonial by Tavione Griffin
- Student Trustee Update
- Student Success Dashboard with Key Performance Indicator (KPI) Measurements
William Dixon, Director, Research

College Updates

- Presentation: Strategic Enrollment Management (SEM) Update
Christine Casalnuovo-Adams, Associate Vice President, Enrollment Management
- President's Update
- Cabinet Updates
 - Dr. Robin Cole Jr., Economic & Workforce Development & Career Technical Education
 - Dr. Calvin Gantt, Vice President, Diversity, Equity and Belonging and Executive Director, Downtown Campus
 - Greg Hinton, CFO/Vice President, Administrative Services
 - Dr. Kimberly McKinsey-Mabry, Acting Provost & Vice President for Academic and Student Affairs
 - Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation
- Monroe Community College Foundation Report
- Shared Governance Updates
Linda M. Hall, Executive Assistant to the Board of Trustees called on the shared governance groups for their updates. The following groups shared an update:
 - Student Government Association – Paula Barlow
 - Faculty Senate – Nayda Pares-Kane
 - Support Staff Planning Council – written report
 - Administration – DeAnna Burt-Nanna
- Union Updates
Linda M. Hall, Executive Assistant, Board of Trustees called on the union groups for their updates. The following groups shared an update:
 - Faculty Association

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Information Items

Finance and Facilities

- CIP Status Report as of November 11, 2022
- Grants Report for September 10 to November 4, 2022

Personnel and Programs

- None

Board of Trustees

- Biographies
- Staff Recognition

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Information Items

- Chair Williams gavelled in the meeting at 4 pm.
- Student Tavione Griffin provided her testimonial. The board thanked her for sharing her story and asked a few follow-up questions.
- Student Trustee Mia Le highlighted her attendance at the ACCT Leadership Congress in New York City as a great professional development opportunity to connect with community college students and college leaders and looks forward to attending the ACCT National Legislative Summit in February. The Phi Theta Kappa (PTK) Honors Society chapter successfully completed their college project of the year. The Rock-N-Enroll event took place in November. The project helped develop and strengthen a supportive working relationship with Administration. The project was focused on enrollment and supports MCC's Vision2027 Direction 2: Student Centered College.
- Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation and William Dixon, Director, Research, provided an update on the Student Success Dashboard and Key Performance Indicator Measurements. This was a cross-divisional, collaborative project. The dashboard is completely interactive and will always be up-to-date. Currently 19 people have licenses to input and 30 people have licenses to view the dashboard. There will be a deep dive into aspects of the dashboard at every Board meeting.
- Christine Casalinuovo-Adams, Association Vice President, Enrollment Management, provided an update on the Strategic Enrollment Management (SEM) Plan. The Steering Committee is comprised of faculty and staff representing each area of the college. They are working collaboratively to identify strategies and tactics that will increase new student enrollment, persistence and retention. All strategies are connected to the Vision2027 Strategic Plan. The plan will be submitted to SUNY prior to the holiday break.
- President Burt-Nanna highlighted the ratification of the collective bargaining agreements with both CSEA and FA and contract signing events held with union representatives, Board Chair, President and Executive Director of HR. In October, Board Chair Allen Williams received a national award from the Association of Community College Trustees for his service to the northeast region. President Burt-Nanna co-presented at the ACCT Leadership Congress with Chair Williams and Honorary Trustee Lovenheim on the role of the board in using a systems thinking approach to advance student success. MCC has been reaffirmed as a member institution of the League for Innovation in the Community Colleges and the MCC President was voted by members of the League Board to retain her seat on the 18 member Board. Representatives from Student Life and Leadership, Student Government Association, Campus Activities Board and Financial Aid, in partnership with agencies and partners throughout the community, came together to ensure students had essential items like food and other amenities to enjoy a healthy holiday season. The students expressed their gratitude for the 225 meal bags put together and distributed to them and the Thanksgiving meal hosted on campus for students staying in the residence halls over Thanksgiving Break. The November 11 Veterans event showcased how MCC stands together as one to inspire the way

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forward for all members of the learning community. President Burt-Nanna thanked the County of Monroe for approving more than \$34M to commence design for the construction of a new Applied Technologies Center at the Brighton Campus which will also include a new and expanded facility for the MCC optics program. The search for the Provost and Vice President of Academic and Student Affairs is progressing on schedule and finalists will be hosted on campus the week of December 12th. The search timeline for the Chief of Staff and Assistant to the President for Governmental Relations has been extended.


- Divisional highlights were shared with the Board and each cabinet member highlighted one to two items from their report.
- MCC Foundation Chair Lori Van Dusen, provided the Foundation report and complimented the MCC Board and President Burt-Nanna on the Board meeting format and content which has been revamped to amplify the Board's governance role in promoting student-success. The University of Rochester Medical Center has approved a \$1M investment in two health care programs at MCC to expand MCC's x-ray technician program and launch a new program in Histotechnology. Histotechnology is responsible for processing specimens received in the Histology laboratory. The November 10th Annual Salute to Excellence paid special tribute to MCC's 60th anniversary as well as celebrated MCC Alumni Hall of Fame inductions. Additionally, the Salute to Excellence award was presented to ESL and the Salute to Volunteerism award to Dr. Alice Holloway Young. ROC the Day for MCC raised \$23,408.80 in support of MCC students. Next year's Gold Star Gala will take place on Saturday, April 29. The theme will be Wonka's Garden.
- SGA President Paula Barlow updated the Board on SGA events. Over 20 events were held in October and November. The voter registration events yielded 102 new student voter registrations. Holiday food giveaways resulted in 175 meals given away at the Brighton and Downtown campuses. SGA supported Veterans by collaborating on the Veterans Day ceremony and by welcoming home Veterans on Honor Flight. Other projects SGA is working on is updating the braille on the elevators, trying to get handicap doors to be automatic, mapping elevators on campus and installing a water basin for the prayer room. Many SGA members have attended Title IX training. SGA members also serve as student representatives on various committees throughout MCC.
- Faculty Senate President Nayda Pares-Kane reported the Senate hold Teaching and Professional Staff caucuses each semester to gather feedback to bring back to the President, Leadership Team and College community. The last teaching caucus highlighted Diversity, Equity and Belonging at MCC. Dr. Pares-Kane highlighted the activity of the DEI Teaching and Learning Workgroup. The summary of responsibilities focuses on curriculum and pedagogy. The efforts of faculty and staff must include Diversity, Equity and Belonging in order to fulfill the Vision2027 Strategic Plan.
- President Burt-Nanna presented on behalf of Administration and thanked the Shared Governance groups for their updates and for their contribution to the searches. President Burt-Nanna thanked the Faculty Senate caucuses, both teaching and non-teaching, for sharing their feedback with the President and Leadership Team which provides greater

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insight into the challenges and opportunities that we continue to invest in for continuous improvements.

- Faculty Association President Bethany Gizzi began by thanking the President and Board Chair for the opportunity to celebrate the successful negotiation of the contract. The Faculty Association participated in the New York State United Teachers (NYSUT) Community College conference. Three attendees presented on political advocacy. NYSUT has committed \$250,000 to a campaign to support NY State community colleges and the enrollment challenge which will kick-off in mid-December. The FA will also participate with NYSUT in lobbying efforts to support funding for the community college budgets. Last week representatives from the NYSUT Higher Ed committee spoke to the State Assembly about the importance of mental health support on both 2- and 4-year campuses. They are currently selling raffle tickets for holiday baskets. The proceeds will go to support the FA scholarship. The FA holiday party is Friday, December 9th at Trio restaurant and all members of the MCC community are invited to attend, including Board members.
- Chair Williams expressed his gratitude in recognition of the work being done every day by MCC employees and announced the next College Forum which will be held on March 16, 3 pm at the Brighton Campus.
- The meeting adjourned at 5:47 pm.

Respectfully submitted,



Daniele Lyman-Torres, Ed.D.
Secretary, Board of Trustees