



Monroe Community College

STATE UNIVERSITY OF NEW YORK

MCC VALUES:
COMMUNITY.
INCLUSIVENESS.
INTEGRITY.
EXCELLENCE.
EMPOWERMENT.
STEWARDSHIP.

Monroe Community College Board of Trustees Minutes

Monday, October 3, 2022

MCC Downtown Campus, High Falls A/B

4:00 PM

Present:

Allen K. Williams, Chair
Dr. Daniele Lyman-Torres, Secretary
My Linh Le, Student Trustee
Carla M. Palumbo, Esq., Chair, Personnel and Programs Committee
Dale R. Rehkopf II, Chair, Finance and Facilities Committee
Connie O. Walker, Esq.

Dr. DeAnna R. Burt-Nanna, President
Linda M. Hall, Executive Assistant, Board of Trustees

Excused:

Daniel M. DeLaus, Jr., Esq., Vice Chair
Sabrina LaMar
Grace S. Tillinghast

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Mission: Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.

Introduction and Opening Remarks

Allen K. Williams, Chair, Board of Trustees, called the meeting to order and quorum was established at 4:00 pm.

Consent Agenda

The following items were proposed to be adopted and approved by consent:

Board of Trustees

- Minutes of the August 6, 2022 meeting.

Finance & Facilities

- Operating disbursements totaled \$8,844,051.95 for the month of July 2021, subject to final audit. (A detailed listing is available upon request.)
- Interim Financial Report as of July 31, 2022.
- Purchase of items over \$20,000 as listed for the month of July 2022.

Personnel & Programs

- Consent Calendar

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Consent Agenda

Personnel & Programs (continued)

- Accepts an amendment to the Spring 2023 Academic Calendar to align MCC's spring break to coincide with the Monroe County public school.

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective October 3, 2022. (T19-2022)

MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

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Student Success

- Student Testimonial by Amanda McGinnis
- Student Success Dashboard – enrollment, persistence, retention, completion, post-completion success

College Updates

- Presentation: Sexual Harassment Response and Prevention Training
Kristin Lowe, Executive Director, Human Resources and Organizational Development
- Presentation: SUNY Update
Christy Woods, Professor, Mathematics; President of the Faculty Council of Community Colleges and SUNY Trustee
- Presentation: Middle States Commission on Higher Education (MSCHE)
Susan Hall, Assistant Director, Curriculum and Program Development and DeAnna R. Burt-Nanna, President
- President's Update
- Cabinet Updates
 - Dr. Robin Cole Jr., Economic & Workforce Development & Career Technical Education
 - Dr. Calvin Gantt, Vice President, Diversity, Equity and Belonging and Executive Director, Downtown Campus
 - Greg Hinton, CFO/Vice President, Administrative Services
 - Dr. Kimberly McKinsey-Mabry, Acting Vice President, Student Services and Acting Provost/Vice President, Academic Services
 - Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation
- Monroe Community College Foundation Report
- Student Trustee Update
- Shared Governance Updates
Linda M. Hall, Executive Assistant, Board of Trustees called on the shared governance groups for their updates. The following groups shared an update:
 - Student Government Association – Paula Barlow
 - Faculty Senate – Nayda Pares-Kane
 - Administration – DeAnna Burt-Nanna

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College Updates (continued)

- Union Updates
Linda M. Hall, Executive Assistant, Board of Trustees called on the union groups for their updates. No reports were shared.

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Information Items

Finance and Facilities

- Purchases under \$20,000 for July 2022
- CIP Status Report as of September 12, 2022
- Grants Report as of September 9, 2022

Personnel and Programs

- Personnel and Programs Information Items

Board of Trustees

- Biographies
- Staff Recognition

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Information Items

- Chair Williams began the meeting by introducing the new meeting format which simplifies the approval of items brought to the Board and focuses more on student success. The intent behind these changes is to give more time to listen to student testimonials, the student trustee and focus to on the key performance indicators (KPIs) of student success that will be presented by the president and her individual leadership team members.
- The business portion of the meeting ended at 4:02 pm.
- Student Amanda McGinnis provided her testimonial. The board thanked her for sharing her story and asked a few follow-up questions.
- The Student Success Dashboard is under development and will be shared at the December meeting.
- Kristin Lowe, Executive Director, Human Resources and Organizational Development provided the annual Sexual Harassment Response and Prevention Training to the Board.
- Christy Woods, Professor, Mathematics; President of the Faculty Council of Community Colleges and SUNY Trustee provided some SUNY updates regarding key searches which include the SUNY chancellor, provost, CDO and CFO; community colleges currently in Presidential searches and highlighted a few of the current SUNY wide initiatives.
- Susan Hall, Assistant Director, Curriculum and Program Development and DeAnna R. Burt-Nanna, President co-presented on the Middle States Commission on Higher Education (MSCHE) accreditation and the role of the Board. Actions of the Board can either weaken or enhance an institution's standing with the accreditors. MCC will participate in the self-study institute in fall 2023. The self-study report must be filed six weeks prior to the team visit which must be conducted by 4/15/2026. It will then be placed on the June 2026 Commission agenda.
- President Burt-Nanna welcomed employees back to the Fall semester with All College Day on August 24. Chair Williams and Trustee Rehkopf joined the event. Dr. Burt-Nanna highlighted the enrollment trend flattening year over year and is looking to stabilize enrollment through the integration of the Strategic Enrollment Plan "SEM" with Vision 2027, the MCC Strategic Plan. President Burt-Nanna expressed gratitude for the inauguration ceremony on September 22nd as a kick-off to MCC's 60th year. The virtual site visit for the reaffirmation with the League for Innovation in the Community College was held on October 3 and Dr. Burt-Nanna was happy to report that the site team unanimously supports and will recommend to the full board of the League the reaffirmation of Monroe Community College as a member of the League. President Burt-Nanna highlighted her keynote address at the Rochester Business Journal and United Way's Women's Leadership Summit and noted she will be awarded the Golden Apple Award from her alma mater Western Michigan University on October 14.

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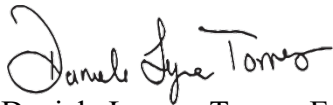
- Divisional highlights were shared with the Board and each cabinet member highlighted one to two items from their report.
- Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation provided the Foundation report. The report highlighted the \$3.9 million in contributions from private philanthropists to the MCC Foundation which was transferred to the College in support of programs, facilities and scholarships in 2021-22. VP Wood also reported the Foundation raised over \$9 million in total support for the academic year which was the second-best year in the history of the Foundation. The Annual Salute to Excellence will be held on Wednesday, November 10th. The salute will pay special tribute to Monroe Community College's 60th anniversary and will celebrate MCC Alumni Hall of Fame inductions. Dr. Alice Holloway Young will be celebrated with the Salute to Volunteerism award. ROC the Day will be celebrated on November 29. Foundation Director Maureen Wolfe is chairing this year's day of giving and is matching the first \$2,500 in contributions in support of MCC.
- Student Trustee Mia Le highlighted her attendance at the ACCT Governance Leadership conference in August held in Washington DC. Trustee Le also highlighted several events she participated in with MCC students including the September 11th ceremony, national voter registration day, the President's inauguration where she delivered remarks and the Annual 5K walk/run. As part of the inauguration event, Trustee Le highlighted the support of food items collected for the MCC food cupboards and the strong support of students at the event. In November, as the VP of the college project for the Phi Theta Kappa Honor Society, Trustee Le's team is planning an in-person registration event in conjunction with the advising center, transfer counselors and admissions to assist students in registering early for Spring 2023 classes.
- SGA President Paula Barlow updated the Board on SGA events including the September 11 ceremony, student life fair, national voter registration day, game board night at Canal Hall, annual Fall Fest and the \$5K for scholarships. SGA held its first clubs and organization meeting. SGA began a TurboVote competition between the clubs to encourage voter registration. The top three clubs will win a \$100 Sodexo gift card. A total of 32 clubs reported on their activities. SGA continues to recruit new members.
- Faculty Senate President Nayda Pares-Kane reported the Senate will continue to meet via zoom this year. The Senate VP's will be holding caucuses for their respective areas. The Senate secretary is working on ADA compliance and ensuring their documents are archived appropriately. Future items will be working with the Provost to extend provisional placements, General Education review, the curriculum process and searches for the Provost/VP Academic and Student Affairs and Chief of Staff/Assistant to the President, Governmental Relations.
- President Burt-Nanna presented on behalf of Administration. Administration is pleased to be working alongside Faculty Senate and the other shared governance leaders on the search for two cabinet level positions reporting to the President for the Provost and VP of Academic

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and Student Affairs and the Assistant to the President for Governmental Relations/Chief of Staff. A search consulting firm has been selected and is gathering input from employees on skills and qualifications for the position of the Provost/VP. Both searches are expected to conclude with hiring and onboarding by early-2023.

- There were no union updates for this meeting.
- The meeting adjourned at 5:59 pm.

Respectfully submitted,



Daniele Lyman-Torres, Ed.D.
Secretary, Board of Trustees