



**Monroe Community College**

STATE UNIVERSITY OF NEW YORK

**MCC VALUES:**

COMMUNITY.

INCLUSIVENESS.

INTEGRITY.

EXCELLENCE.

EMPOWERMENT.

STEWARDSHIP.

# Monroe Community College Board of Trustees Agenda

Monday, December 4, 2023

MCC Brighton Campus, Monroe B

4:00 PM

Expected: Allen K. Williams, Chair  
Daniel M. DeLaus, Jr., Esq., Vice Chair  
Sabrina LaMar  
Carla M. Palumbo, Esq., Chair, Personnel and Programs Committee  
Dale R. Rehkopf II, Chair, Finance and Facilities Committee  
Ana Santos, Student Trustee  
Grace S. Tillinghast  
Connie O. Walker, Esq.

Dr. DeAnna R. Burt-Nanna, President  
Linda M. Hall, Executive Assistant, Board of Trustees

Excused: Dr. Daniele Lyman-Torres, Secretary

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*Mission: Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.*

## Introduction and Opening Remarks

Call to order and establishment of a quorum – Allen K. Williams, Chair

## Consent Agenda

Unless objections are raised, the following items are proposed to be adopted and approved by consent. Some of these items address issues which have been discussed by the Board in the past and/or are routine operational matters. Other consent items are derived from provisions in existing, prior-approved labor contracts, capital construction programs or other Trustee initiatives.

The consent agenda is presented for adoption as a single agenda item. Specific items may be removed by request of any Board member for discussion as a part of the regular agenda. The remaining items should then be adopted as a single agenda.

Board approval of the Consent Agenda is required.

## ***Board of Trustees***

- Minutes of the September 25, 2023 Board meetings.

## ***Finance & Facilities***

- Operating disbursements totaled \$8,851,144.76 for the month of August 2023, \$8,631,442.86 for the month of September 2023, and \$16,075,697.54 for the month of October 2023, subject to final audit. (A detailed listing is available upon request.)
- Accept the Interim Financial Report as of August 3, September 30, and October 31, 2023 (Attachment 1)
- Purchases of items over \$20,000 as listed for the months of August, September, and October 2023 (Attachment 2)

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### ***Personnel & Programs***

- Approve the non-rank title changes and confirmation of salary increases previously put on hold for the following individuals:

<b>Name</b>	<b>Current Position</b>	<b>Approved Position</b>	<b>Current 2023-2024 Salary: Includes 2.75% annual increase effective 9/1/23</b>	<b>New 2023-2024 Salary: Adjusted salary above the 9/1/23 annual increase</b>
Eric Wheeler*	Assistant Director	Assistant Director	\$77,332.00	No change in salary
Lynda Wheat*	Coordinator II	Coordinator II	\$53,422.00	No change in salary
Carly Rooney	Coordinator I	Manager I	\$66,274.00	No change in salary
Carolyn Hunt	Director II	Director II	\$85,517.00	No change in salary
Daniel Raimondo	Director II	Director II	\$91,268.00	No change in salary
William Rotenberg	Director II	Director II	\$82,425.00	No change in salary
Charles Baldwin	Manager II	Manager II	\$63,345.00	No change in salary
Ann Kuhn*	Manager II	Manager II	\$65,282.00	No change in salary
Salvatore Simonetti	Program Coordinator II	Manager II	\$58,067.00	No change in salary
Cynthia Flynn	Specialist II	Specialist II	\$62,164.00	No change in salary
Marcia Lynch	Program Director II	N/A Resigned 9/26/23	\$84,543.00	N/A Resigned

\*Voluntarily Withdrew

- Consent Calendar (Attachment 3)

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective December 4, 2023.

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## Board of Trustees

WHEREAS, Sabrina LaMar, MCC graduate, has proudly served as a member of the Monroe Community College Board of Trustees for two years, generously contributing her time, expertise and insight as a member of the Finance and Facilities and the Nominating committees; and

WHEREAS, Sabrina LaMar is a recognized leader in Monroe County who was appointed and then elected to the Monroe County Legislature in 2019, and subsequently later elected President of the legislature, becoming the first African American woman to serve in that role in Monroe County history.

WHEREAS, Sabrina LaMar is an entrepreneur, engaged citizen and respected leader in the community of advocates – has built a record on major issues, including mental health, child care, homelessness, victimization, and racial and gender equity, and whose work has benefited the College and the community.

WHEREAS, Sabrina LaMar demonstrates her commitment to support student success at MCC through her consistent advocacy throughout the community, her presence at annual celebrations and key events including Commencement and the League for Innovation in the Community College's reaffirmation visit, and her guidance and wisdom as MCC continues fulfilling the ever-changing needs of Monroe County and the Finger Lakes region;

NOW, THEREFORE BE IT RESOLVED that we, the members of the Monroe Community College Board of Trustees, hereby express our deep and sincere appreciation to Sabrina LaMar for her many contributions to MCC, her commitment to student success and high-quality education, and her leadership and unique ability to make a difference

## Student Success

- Student Testimonial by Kevin Messam
- Student Trustee Update
- Student Success Dashboard with Key Performance Indicator (KPI) Measurements
  - William Dixon, Director, Research

## College Updates

- Presentation: Long Guns for Public Safety Peace Officers
  - DeAnna R. Burt-Nanna, President
  - Michael Karnes, Dean, Public Safety Training Center
  - Stephen Wise, Chief, Public Safety
- President's Update
- Cabinet Updates
  - Dr. Robin Cole Jr., Economic & Workforce Development & Career Technical Education
  - Dr. Calvin Gantt, Vice President, Diversity, Equity and Belonging and Executive Director, Downtown Campus
  - Greg Hinton, CFO/Vice President, Administrative Services
  - Dr. Margaret Semmer, Provost & Vice President for Academic and Student Affairs
  - Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation

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- Monroe Community College Foundation Report
- Shared Governance Updates
  - Each of the shared governance leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others:
    - Student Government Association
    - Faculty Senate
    - Support Staff Planning Council
    - Administration
- Union Updates
  - Each of the union leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others.
    - Faculty Association
    - CSEA

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**Information Items**

*Finance and Facilities*

- CIP Status Report as of November 9, 2023 (Attachment 4)
- Grants Report for September 1 to November 9, 2023 (Attachment 5)

*Personnel and Programs*

- MCC Acceptable Use of College Technology Policy (Attachment 6)
- Password Policy (Attachment 7)
- Consensual Relationships Policy (Attachment 8)
- Drug-Free Workplace Policy (Attachment 9)
- Preferred First Name Policy (Attachment 10)

*Board of Trustees*

- Biographies (Attachment 11)
- Staff Recognition (Attachment 12)