



Monroe Community College
STATE UNIVERSITY OF NEW YORK

MCC VALUES:
COMMUNITY.
INCLUSIVENESS.
INTEGRITY.
EXCELLENCE.
EMPOWERMENT.
STEWARDSHIP.

Monroe Community College Board of Trustees Agenda

Monday, August 7, 2023

MCC Brighton Campus, Monroe B

4:00 PM

Expected: Allen K. Williams, Chair
Daniel M. DeLaus, Jr., Esq., Vice Chair
Sabrina LaMar
Dr. Daniele Lyman-Torres, Secretary
Carla M. Palumbo, Esq., Chair, Personnel and Programs Committee
Ana Santos, Student Trustee
Grace S. Tillinghast
Connie O. Walker, Esq.

Dr. DeAnna R. Burt-Nanna, President
Linda M. Hall, Executive Assistant, Board of Trustees

Excused: Dale R. Rehkopf II, Chair, Finance and Facilities Committee

Monroe Community College
Board of Trustees Agenda
August 7, 2023

Mission: Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.

Introduction and Opening Remarks

Call to order and establishment of a quorum – Allen K. Williams, Chair

- Presentation on Audit Planning and Scope:
Andrew Kelly, Manager, Bonadio and Co., LLP
Randall (Randy) Shepard, Partner, Bonadio and Co., LLP

Board of Trustees

- RESOLVED, that the Board of Trustees of Monroe Community College conduct an Executive Session pursuant to Public Officers Law §105, subsection (f): the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Consent Agenda

Unless objections are raised, the following items are proposed to be adopted and approved by consent. Some of these items address issues which have been discussed by the Board in the past and/or are routine operational matters. Other consent items are derived from provisions in existing, prior-approved labor contracts, capital construction programs or other Trustee initiatives.

The consent agenda is presented for adoption as a single agenda item. Specific items may be removed by request of any Board member for discussion as a part of the regular agenda. The remaining items should then be adopted as a single agenda.

Board approval of the Consent Agenda is required.

Board of Trustees

- Minutes of the June 12, 2023 Board meeting, June 12 and July 10, 2023 Personnel and Programs Committee Meetings
- Approves the Monroe Community College Board of Trustees 2024 Meeting Calendar:

Date	Time
Monday, January 29	4:00 pm Board Meeting
Monday, March 4	4:00 pm Board Meeting
Monday, April 22	2:00 pm Budget Workshop, 4:00 pm Board Meeting
Monday, June 10	4:00 pm Board Meeting
Monday, August 5	4:00 pm Board Meeting
Monday, October 7	4:00 pm Board Meeting
Monday, December 9	11:00 am Board Workshop, 4:00 pm Board Meeting

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Consent Agenda

Board of Trustees (continued)

- Elects the Board of Trustees officers nominated to serve until the next annual meeting of the Board of Trustees and/or until their successors have been elected and qualified:
 - Chair: Allen K. Williams
 - Vice Chair: Daniel M. DeLaus, Jr., Esq.
 - Secretary: Dr. Daniele Lyman-Torres

Finance & Facilities

- Operating disbursements totaled \$7,545,792.20 for the month of May 2023, and \$7,530,458.49 for the month of June 2023, subject to final audit. (A detailed listing is available upon request.)
- Interim Financial Reports as of May 31 and June 30, 2023. (Attachment 1)
- Purchase of items over \$20,000 as listed for the months of May and June 2023. (Attachment 2)
- Continue/extend resident tuition eligibility for the 2023/24 academic year to students with Temporary Protected Status (TPS).

Personnel & Programs

- For Non-contract Administrators, salary increases of 2.75% added to base for the 2023-2024 fiscal year effective September 1, 2023.
- For the following College Officers, salary increases of 2.75% added to base for the 2023-2024 fiscal year:
 - Robin Cole, Jr, Vice President, Economic & Workforce Development & Career Technical Education
 - Calvin Gantt, Vice President, Diversity, Equity, and Belonging & Executive Director, Downtown Campus
 - Greg Hinton, Chief Financial Officer & Vice President, Administrative Services
 - Gretchen Wood, Vice President, Institutional Advancement & Executive Director, MCC Foundation
- For the President, salary increase of 2.50% added to base for the 2023-2024 fiscal year effective September 1, 2023. The Board authorizes the chair of the Board of Trustees to amend the employment agreement with the President upon such terms as the Board of Trustees and the President mutually agree.

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Consent Agenda

Personnel & Programs (continued)

- Reappoints the following College Officers effective September 1, 2023 through August 31, 2024:
 - Candice Baldwin, Chief of Staff
 - Robin Cole, Jr, Vice President, Economic & Workforce Development & Career Technical Education
 - Calvin Gantt, Vice President, Diversity, Equity, and Belonging and Executive Director, Downtown Campus
 - Greg Hinton, Chief Financial Officer & Vice President, Administrative Services
 - Margaret Semmer, Provost and Vice President, Academic and Student Affairs
 - Gretchen Wood, Vice President, Institutional Advancement & Executive Director, MCC Foundation
- The Board of Trustees of Monroe Community College express its sincere appreciation for professional services, and in recognition of their years of dedicated service to the College, the following be appointed, at the pleasure of the Board of Trustees, to Emeritus Status:
 - ***Professor Emeritus:***
 - Burke, Donna, ESOL/Transitional Studies
 - Tshibangu, Sherry, Business Administration
 - ***Associate Professor Emeritus:***
 - Tsai, Joanna, Biology
 - Wright, Bobby, Mathematics
 - ***Associate Professor Emeritus-Posthumously:***
 - Hachee, Matthew, English/Philosophy
 - Watson Payne, Rochelle, ESOL/Transitional Studies
- Consent Calendar (Attachment 3)

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective August 7, 2023.

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Finance and Facilities

- RESOLVED, that the Board of Trustees of Monroe Community College, authorizes the President to take the necessary steps to plan and implement a 2023-24 Voluntary Retirement Incentive Plan for full-time faculty teaching positions as a first-step measure to right-sizing fiscal operations and reducing structural operating deficits.

Student Success

- Student Testimonial by Elle Parrotta
- Student Trustee Update
- Student Success Dashboard with Key Performance Indicator (KPI) Measurements
William Dixon, Director, Research

College Updates

- President's Update
- Cabinet Updates
 - Dr. Robin Cole Jr., Economic & Workforce Development & Career Technical Education
 - Dr. Calvin Gantt, Vice President, Diversity, Equity and Belonging and Executive Director, Downtown Campus
 - Greg Hinton, CFO/Vice President, Administrative Services
 - Dr. Margaret Semmer, Provost & Vice President for Academic and Student Affairs
 - Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation
- Monroe Community College Foundation Report
- Shared Governance Updates
 - Each of the shared governance leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others.
 - Student Government Association
 - Faculty Senate
 - Support Staff Planning Council
 - Administration
- Union Updates
 - Each of the union leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others.
 - Faculty Association
 - CSEA

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Information Items

Finance and Facilities

- CIP Status Report as of July 12, 2023 (Attachment 4)
- Grants Report for May 23 to July 13, 2023 (Attachment 5)

Personnel and Programs

- Sexual Harassment Response and Prevention Policy (Attachment 6)

Board of Trustees

- Biographies (Attachment 7)
- Staff Recognition (Attachment 8)