



Monroe Community College
STATE UNIVERSITY OF NEW YORK

MCC VALUES:
COMMUNITY.
INCLUSIVENESS.
INTEGRITY.
EXCELLENCE.
EMPOWERMENT.
STEWARDSHIP.

Monroe Community College Board of Trustees Minutes

Monday, March 6, 2023

MCC Downtown Campus, High Falls A/B

4:00 PM

Present:

Allen K. Williams, Chair
Daniel M. DeLaus, Jr., Esq., Vice Chair
Sabrina LaMar
Carla M. Palumbo, Esq., Chair, Personnel and Programs Committee
Dale R. Rehkopf II, Chair, Finance and Facilities Committee
Grace S. Tillinghast
Connie O. Walker, Esq.

Dr. DeAnna R. Burt-Nanna, President
Linda M. Hall, Executive Assistant, Board of Trustees

Excused:

My Linh Le, Student Trustee
Dr. Daniele Lyman-Torres, Secretary

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Mission: Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.

Introduction and Opening Remarks

Daniel M. DeLaus, Jr., Vice Chair, Board of Trustees, called the meeting to order and quorum was established at 4:03 pm.

Board of Trustees

RESOLVED, that the Board of Trustees of Monroe Community College conduct an Executive Session pursuant to Public Officers Law §105, subsection (f): the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. (T02-2023)

MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

Consent Agenda

The following items were proposed to be adopted and approved by consent:

Board of Trustees

- Minutes of the January 30, 2023 Board meeting and February 13, 2023 Climate Survey Ad Hoc Committee meeting.

Finance & Facilities

- Operating disbursements totaled \$6,370,158.61 for the month of January 2023, subject to final audit. (A detailed listing is available upon request.)
- Interim Financial Reports as of January 31, 2023.
- Purchase of items over \$20,000 as listed for the month of January 2023.
- Approve the Annual Financial Report to SUNY for the fiscal year ended August 31, 2022
- Accept the Annual audit of Monroe Community College for the fiscal year ended August 31, 2022, as conducted by Bonadio & Co., LLP.

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Consent Agenda (continued)

Personnel & Programs

- Adopts the revised “Procurement Conflict of Interest Policy” effective March 6, 2023.
- Approves the reappointment of Non-Contract, Professional Staff, Faculty, and Technical Assistants/Advisors as listed at the ranks and titles indicated for the 2023-2024 academic year or, for 12-month employees, beginning September 1, 2023 and ending August 31, 2024.
- Approves the continuation of the appointment of Chris Piro as Interim Director of Public Safety, Administrative Services, effective March 7, 2023 until the position is filled on a permanent basis or August 31, 2023, whichever is earlier; Mr. Piro will receive an annual 12-month salary of \$102,250, prorated based upon his length of service in the interim role.
- Consent Calendar

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective March 6, 2023. (T03-2023)

MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

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Student Success

- Student Testimonials by Jonathan Montante and Marisa Bailey
- Student Trustee Update – no report
- Student Success Dashboard with Key Performance Indicator (KPI) Measurements
William Dixon, Director, Research

College Updates

- President's Update
- Cabinet Updates
 - Dr. Robin Cole Jr., Economic & Workforce Development & Career Technical Education
 - Dr. Calvin Gantt, Vice President, Diversity, Equity and Belonging and Executive Director, Downtown Campus
 - Greg Hinton, CFO/Vice President, Administrative Services
 - Dr. Margaret Semmer, Provost & Vice President for Academic and Student Affairs
 - Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation
- Monroe Community College Foundation Report
- Shared Governance Updates

Linda M. Hall, Executive Assistant to the Board of Trustees called on the shared governance groups for their updates. The following groups shared an update:

 - Student Government Association – Paula Barlow
 - Faculty Senate – Nayda Pares-Kane
 - Support Staff Planning Council – no report
 - Administration – DeAnna Burt-Nanna
- Union Updates

Linda M. Hall, Executive Assistant to the Board of Trustees called on the union groups for their updates. The following groups shared an update:

 - Faculty Association – Bethany Gizzi
 - CSEA – no report

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Information Items

Finance and Facilities

- CIP Status Report as of February 13, 2023
- Grants Report for January 5 to February 9, 2023

Personnel and Programs

- No items

Board of Trustees

- Biographies
- Staff Recognition

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Summary

- Vice Chair DeLaus gaveled in the meeting at 4:03 pm.
- The Board entered into executive session at 4:04 pm and exited at 4:40 pm.
- The business portion of the meeting ended at 4:48 pm.
- Students Jonathan Montante and Marisa Bailey provided their testimonials. The board thanked them for sharing their stories.
- There was no student trustee report.
- William Dixon, Director, Research, provided an update on the Student Success Dashboard and Key Performance Indicator Measurements. Highlighted at this meeting was KP3: Student Goals – overall intention, pell eligible students, not pell eligible students, students of color and not student of color intentions.
- Vice-Chair DeLaus, on behalf of the Trustees, congratulated faculty who achieved ranked promotions.
- President Burt-Nanna began by congratulating those that were approved for ranked promotions. Dr. Burt-Nanna was honored to accompany Board Chair Allen Williams and Student Trustee Mia Le to the Association of Community College Trustees National Legislative Summit in Washington DC in February where they met with elected officials to advocate for state and federal funding. MCC was named as one of only 10 colleges nationally and the only college in New York selected to participate in the Unlocking Opportunity: The Post-Graduation Success and Equity Network led by the Aspen Institute College Excellence Program and the Community College Research Center. This is a six-year commitment. These efforts will be used to train the field of community colleges across the nation on equitable outcomes to achieving and sustaining comprehensive student success. Dr. Burt-Nanna highlighted two recent student incidents on campus. Both incidents were handled by MCC Public Safety following college protocols and neither incident met the legal definition of a threat. Thus, no lock down procedures and no college-wide alerts were initiated. MCC is taking very seriously violations of college policies and actions which violate state and federal laws. The College proactively prepares for these situations through routine trainings, plans for and conducts mock drills, and regularly reviews and updates safety protocols. For fiscal year 2023, enrollment is projected to decline 4% over the prior year compared to double digit annual enrollment decline of years past. In Fall 2022 MCC exceeded full time equivalent (FTE) student enrollment budget by 1.3% and in the current semester, Spring 2023, is projected to exceed budget by 5%.
- Divisional highlights were shared with the Board and each cabinet member highlighted a few items from their report.

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- MCC Foundation Chair, Lori Van Dusen, provided the MCC Foundation report and began by highlighting a \$1 million planned gift by a very generous MCC alumnus who wishes to remain anonymous. The Council for Advancement and Support of Education's (CASE) Voluntary Support of Education (VSE) survey ranked the MCC Foundation #1 in total restricted and unrestricted support in 2022 among all reporting SUNY Public Associate's institutions. For the third year in a row their total support exceeded \$5 million at \$8,364,713. They are also thrilled to report that the MCC Foundation was #1 in faculty/staff giving at \$131,394. The Foundation is currently working on their strategic plan and identifying how they can best support the key directions outlined in the College's Strategic Plan. The 25th Annual Gold Star Gala will be held on April 29. The theme this year is "Wonka's Garden." This is the Foundation's largest fundraising event of the year. Related to last year's Gala, MCC won the Rochester Advertising Federation (ADDY) Awards in four categories: Best in Print (Top Honor); and Gold for the Gala invitation, art direction and printing methods and special finishing.
- SGA President Paula Barlow highlighted their meeting with the Executive Leadership Team on February 14 and discussed how they were working toward the goals of the Vision 2027 Strategic Plan. Ms. Barlow noted seven SGA members attended the SUNY Student Assembly in support of Advocacy Day for all SUNY campuses in Albany. The students advocated for increased tuition assistance, accessibility, mental health and food insecurity. SGA also read a resolution in support of the 3% tuition increase proposed in this year's budget. Ms. Barlow highlighted other SGA events including the February 15 candlelight vigil for Tyre Nichols and spring campaign snack and chat. Ms. Barlow thanked Public Safety, Dr. Burt-Nanna and the Executive Leadership Team for meeting with the SGA to help understand the emergency protocols when incidents happen on campus. SGA and other clubs and organizations have invited Public Safety to future meetings to elaborate more on the emergency protocols.
- Faculty Senate President Nayda Pares-Kane celebrated and congratulated those promoted at the March 6 Board meeting. Dr. Pares-Kane thanked Administration for reviewing and accepting some of their recommendations on the reorganization of the Academic and Student Affairs division. Faculty Senate will be revising their bylaws to reflect the decreased number of faculty and professional staff at the College. At their next meeting they will be discussing the MCC Institutional Learning Outcomes. Other committee highlights included the Curriculum Committee who continue to work on the general education requirements and SCAA who is working with Administration on searches and also monitoring the Academic Department Chair elections.
- There was no report from Support Staff Planning Council.
- President Burt-Nanna reported for Administration and thanked the student leaders for accepting her invitation to meet and discuss the recent incidents on campus. Their insights serve to strengthen what is an already safe learning environment for all. Additional steps have been taken to engage the voices of other students and integrate their feedback in efforts for continuous improvement. Dr. Burt-Nanna also thanked Faculty Senate and MCC

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leadership from across the college for completing consultation on the organizational restructuring to create the combined division of Academic and Student Affairs under the leadership of Provost and VP Dr. Margaret Semmer.

- FA President Bethany Gizzi provided highlights from the Faculty Association. New York State United Teachers (NYSUT) held a Higher Ed Lobby Day. NYSUT has developed a campaign to support the “New Deal for Higher Ed” which includes operating support for two- and four- year colleges and SUNY hospitals, support for student’s mental health, counseling and other programs. The FA is currently accepting applications from students for the FA “Follow Your Dream” scholarship entirely funded by the Faculty Association. The deadline to apply is March 31 and winners will be announced in May. Lunch and learns are being scheduled for March and April for FA membership regarding promotions and title changes and retirement options. In May, Faculty Council elections will be held. There are 18 members each with a term of 2 years – 9 positions are voted on each year. Ms. Gizzi gave recognition to those FA members approved for promotion at the March 6 board meeting.
- Chair Williams read a statement sent by Trustee Lyman-Torres regarding the student incidents at the Brighton Campus on February 28 and March 2nd commending the swift and thorough actions and communications. Dr. Lyman-Torres noted the Board is proud to have President Burt-Nanna’s calm and focused leadership at MCC’s helm.
- Vice Chair DeLaus expressed his gratitude in recognition of the work being done every day by MCC employees and announced the next College Forum which will be held on March 16, 3 pm at the Brighton Campus.
- The meeting adjourned at 6:17 pm.

Respectfully submitted,



Daniel M. DeLaus, Jr.
Vice Chair, Board of Trustees