



**Monroe Community College**

STATE UNIVERSITY OF NEW YORK

**MCC VALUES:**

COMMUNITY.

INCLUSIVENESS.

INTEGRITY.

EXCELLENCE.

EMPOWERMENT.

STEWARDSHIP.

# Monroe Community College Board of Trustees Minutes

Monday, September 25, 2023

MCC Downtown Campus, High Falls A/B

4:00 PM

**Present:**

Allen K. Williams, Chair  
Dr. Daniele Lyman-Torres, Secretary  
Dale R. Rehkopf II, Chair, Finance and Facilities Committee  
Ana Santos, Student Trustee  
Grace S. Tillinghast  
Connie O. Walker, Esq.

Dr. DeAnna R. Burt-Nanna, President  
Linda M. Hall, Executive Assistant, Board of Trustees

**Excused:**

Daniel M. DeLaus, Jr., Esq., Vice Chair  
Sabrina LaMar  
Carla M. Palumbo, Esq., Chair, Personnel and Programs Committee

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*Mission: Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.*

## Introduction and Opening Remarks

Allen K. Williams, Chair, Board of Trustees, called the meeting to order and quorum was established at 4:01 pm.

## Consent Agenda

The following items were proposed to be adopted and approved by consent:

### ***Board of Trustees***

- Minutes of the August 7, August 21 and August 31, 2023 Board meetings.

### ***Finance & Facilities***

- Operating disbursements totaled \$5,347,298.12 for the month of July 2023, subject to final audit. (A detailed listing is available upon request.)
- Accept the Interim Financial Report as of July 31, 2023
- Purchases of items over \$20,000 as listed for the month of July 2023

### ***Personnel & Programs***

- Adopt the “Sexual Harassment and Discrimination Response and Prevention Policy” effective September 25, 2023.
- Consent Calendar

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective September 25, 2023. (T12-2023)

**MOTION** was made and seconded that the above resolution be adopted.  
Motion was carried unanimously.

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## Student Success

- Student Testimonial by Kristi Motra
- Student Trustee Update
- Student Success Dashboard with Key Performance Indicator (KPI) Measurements
  - William Dixon, Director, Research

## College Updates

- Presentation: Sexual Harassment Response and Prevention Training
  - Tammy Kieper, Executive Director, HR & Organizational Development
- Presentation: SUNY Update
  - Christy Woods, Professor, Mathematics; President of the Faculty Council of Community Colleges and SUNY Trustee
- President's Update
- Cabinet Updates
  - Dr. Robin Cole Jr., Economic & Workforce Development & Career Technical Education
  - Dr. Calvin Gantt, Vice President, Diversity, Equity and Belonging and Executive Director, Downtown Campus
  - Greg Hinton, CFO/Vice President, Administrative Services
  - Dr. Margaret Semmer, Provost & Vice President for Academic and Student Affairs
  - Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation
- Monroe Community College Foundation Report
- Shared Governance Updates
  - Linda M. Hall, Executive Assistant to the Board of Trustees, called on the shared governance groups for their updates. The following groups shared an update:
    - Student Government Association: Joseph Leichtner
    - Faculty Senate: Becky Babcock
    - Support Staff Planning Council: written report
    - Administration: DeAnna Burt-Nanna
- Union Updates
  - Linda M. Hall, Executive Assistant to the Board of Trustees, called on the union groups for their updates. The following groups shared an update:
    - Faculty Association: Bethany Gizzi
    - CSEA: written report

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**Information Items**

*Finance and Facilities*

- CIP Status Report as of September 1, 2023
- Grants Report for July 13 to August 31, 2023

*Personnel and Programs*

- None

*Board of Trustees*

- Biographies
- Staff Recognition

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### *Summary*

- Chair Williams gavelled in the meeting at 4:01 pm.
- The business portion of the meeting ended at 4:03 pm.
- Student Kristi Motra provided her testimonial. The board thanked her for sharing her story.
- Student Trustee Ana Santos gave her report. Trustee Santos works as a Resident Assistant in the Residence Halls and has become the campus outreach coordinator for the social media committee which will serve as a bridge between campus living and MCC's Housing and Residence Life office. Trustee Santos welcomed students back to campus, attended All College Day, and participated in a discussion about student experiences with the Aspen Institute. Trustee Santos is working with the MCC Foundation on their impact report by taking pictures, meeting with donors, writing a speech, and looking for volunteers for the 5K. Trustee Santos has been active with the Student Government Association by attending their meetings and collaborating with them on events.
- William Dixon, Director, Research, provided an update on the Student Success Dashboard and Key Performance Indicator Measurements. Highlighted at this meeting was KPI 3: Student Goals – overall, not PELL eligible, and PELL eligible; and LA04 general studies overall, not PELL eligible and PELL eligible.
- A presentation was given by Tammy Kieper, Executive Director, HR & Organizational Development on Sexual Harassment Response and Prevention. This is a required annual training for the trustees.
- A presentation was given by Christy Woods, Professor, Mathematics; President of the Faculty Council of Community Colleges and SUNY Trustee. The SUNY update highlighted the hiring of a new SUNY Provost and President of the Research Foundation, Dr. Ramasubramanian; five community college presidential searches, SUNY-wide initiatives to include prior learning assessment, micro credentials, transfer task force and the \$60M one-time transformation funds. The Faculty Council of Community Colleges is working on artificial intelligence (AI), transfer grades, dual enrollment, cross registration, inclusive accommodations and micro credentials.
- President Burt-Nanna highlighted enrollment as of September 22, 2023. MCC has increased its year-over-year Fall enrollment, FTE is up 3.4%, new student enrollment is up 9.1%, applications are up 8.8%, Fall-to-Fall retention is up 1.5%, Spring to Fall persistence is up 1.3%, Black male enrollment is up 19% and Black female enrollment is up 5.4%. The College has maintained focus on stabilizing enrollment, a strategic priority within its strategic plan, Vision 2027. Since the August 7 Board meeting, the College has hosted its annual All College Day, the 9-11 Remembrance Ceremony, and commissioned the establishment of the Future of Downtown Campus Steering Committee to identify and recommend to the President strategies to distinguish and strengthen Downtown Campus' position within MCC's location portfolio. Next month the MCC Unlocking Opportunity team will attend the second convening of the Unlocking Opportunity colleges in partnership with the Aspen Institute College Excellence Program and the Community College Research Center. The President received an invitation from the Aspen Institute College Excellence Program to speak to its latest cohort during a January session on the subject of the President's role in working with a board and developing high-performing senior teams. Dr. Burt-Nanna also highlighted the SUNY transformation funding, the New York State Higher Education Services Corporation error, SUNY Day D.C., the NYCCAP and SUNY President's meetings coming up in Albany and her appointment to the SUNY Future of Healthcare Workforce Task Force.

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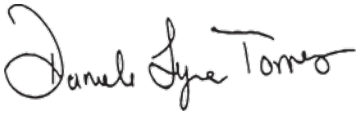
- Divisional highlights were shared with the Board and each cabinet member highlighted one to two items from their report.
- Maureen Wolfe, MCC Foundation Chair, gave the MCC Foundation report. The Foundation transferred \$78.8M in program and scholarship funds in the 2022/23 fiscal year. That was an increase of \$3.5 million compared to the previous year. The Salute to Excellence will be held on December 6 at the Floreano Convention Center. The 40<sup>th</sup> anniversary of the MCC Foundation will be celebrated at the event. ROC the Day will be held on November 28<sup>th</sup>, last year \$21,000 was raised and they hope to have another strong performance this year. The Annual 5K Walk/Run for Scholarships is taking place on September 30.
- SGA President Joseph Leichtner presented on behalf of the Student Government. The SGA holds monthly Senate meetings. SGA has filled 10 positions and currently has 13 members. SGA activities have included the 22<sup>nd</sup> 9/11 commemoration service, Club and Organization Council meeting, Student Life Fair and Snack N Chat event. President Leichtner is a member of the Sustainability Steering Committee and attended the SUNY Student Assembly Executive session as a community college representative and was appointed the Chair for the Community College Caucus. SGA is working with the co-chair of the Indigenous Peoples' Day Committee in Rochester to collaborate and volunteer on Indigenous Peoples' Day.
- Faculty Senate President Becky Babcock reported on the activities of the Senate. The Senate kicked off their year with an in-person get together on September 7 and held their first official senate meeting on September 21. The responsibilities of the six senate standing committees was reviewed and Dr. Holly Wheeler presented on her professional leave for advancement of the college related to supporting our military-connected students and the need to make these supports more robust. Dr. Babcock highlighted the work of the committees which includes discussion around the 2025-2027 academic calendars, mandatory orientation for students, and reviewing the SUNY gen ed framework. Dr. Babcock attended a campus governance leader training with the Faculty Council of Community Colleges (FCCC) and University Faculty Senate (UFS) presidents in Saratoga Springs. Dr. Babcock will attend a FCCC fall plenary next month, plans to attend the SGA meetings monthly and will be attending the Middle States Self-Study Institute plenaries. Dr. Natasha Chen, VP of the teaching faculty, will serve as one of the two co-chairs for the self-study.
- Support Staff Planning Council provided a written report.
- President Burt-Nanna presented on behalf of Administration and congratulated Drs. Candice Baldwin and Natasha Chen for their appointment as co-chairs of MCC's upcoming Middle States Commission on Higher Education (MSCHE) self-study. Thanks, was given to the Student Government Association (SGA) for advocating for improvements to the student lounge. As mentioned earlier, Dr. Burt-Nanna received an invitation from the Aspen College Excellence Program to model for others the role of the President in working with the board and creating a high-performing executive leadership team to showcase MCC's commitment to shared governance to the nation. President Burt-Nanna will serve as a guest lecturer to a graduate class on the topic of shared governance and will showcase the role of the President in championing a commitment to shared governance in a community college setting. The invitation to lecture was the result of a recommendation made by MCC faculty and staff to the University of Rochester Warner School of Education, its Governance, Policy and Administration professor.
- Faculty Association President Bethany Gizzi read a statement from the FA Faculty Council about the role of the Faculty Association in the title change/promotion issue which impacts some FA employees. The FA

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Faculty Council leadership team provided the statement to clarify the FA's role, involvement and position on the issue. The statement was handed out to the Board of Trustees and President.

- CSEA provided a written report.
- Chair Williams expressed his gratitude in recognition of the work being done every day by MCC employees. Chair Williams announced there will be a College Forum held on October 23 at the Brighton Campus and November 29 at the Downtown Campus. Details will be announced via the Daily Tribune.
- The meeting adjourned at 6:07 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Daniele Lyman-Torres". The signature is written in a cursive, flowing style.

Daniele Lyman-Torres, Ed.D.  
Secretary, Board of Trustees