



Monroe Community College

STATE UNIVERSITY OF NEW YORK

MCC VALUES:

COMMUNITY.

INCLUSIVENESS.

INTEGRITY.

EXCELLENCE.

EMPOWERMENT.

STEWARDSHIP.

Monroe Community College Board of Trustees Minutes

Monday, January 29, 2024

MCC Brighton Campus, Monroe B

4:00 PM

Present: Allen K. Williams, Chair
Dr. Daniele Lyman-Torres, Secretary
John B. Baynes
Carla M. Palumbo, Esq., Chair, Personnel and Programs Committee
Dale R. Rehkopf II, Chair, Finance and Facilities Committee
Ana Santos, Student Trustee
Grace S. Tillinghast
Connie O. Walker, Esq.

Dr. DeAnna R. Burt-Nanna, President
Linda M. Hall, Executive Assistant, Board of Trustees

Excused: Daniel M. DeLaus, Jr., Esq., Vice Chair

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Mission: Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.

Introduction and Opening Remarks

Allen K. Williams, Chair, Board of Trustees, called the meeting to order and quorum was established at 4:12 pm

- Presentation - Annual Audit
Andrew Kelly, Manager, Bonadio and Co., LLP
Randall (Randy) Shepard, Partner, Bonadio and Co., LLP

Consent Agenda

The following items were proposed to be adopted and approved by consent:

Board of Trustees

- Minutes of the December 4, 2023 Board meeting.

Finance & Facilities

- Operating disbursements totaled \$6,702,770.04 for the month of November 2023, subject to final audit. (A detailed listing is available upon request.)
- Accept the Interim Financial Report as of November 30, 2023
- Purchases of items over \$20,000 as listed for the month of November 2023

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Personnel & Programs

- Adopts the “MCC Acceptable Use of College Technology Policy”
- Adopts the “Consensual Relationships Policy”
- Adopts the “Drug-Free Workplace Policy”
- Adopts the “Password Policy”
- Adopts the “Preferred First Name Policy”
- Consent Calendar

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective January 29, 2024. (T02-2024)

MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

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Student Success

- Student Testimonial by Jessica Horner
- Student Trustee Update
- Student Success Dashboard with Key Performance Indicator (KPI) Measurements
 - William Dixon, Director, Research

College Updates

- President's Update
- Cabinet Updates
 - Dr. Robin Cole Jr., Economic & Workforce Development & Career Technical Education
 - Dr. Calvin Gantt, Vice President, Diversity, Equity and Belonging and Executive Director, Downtown Campus
 - Greg Hinton, CFO/Vice President, Administrative Services
 - Dr. Margaret Semmer, Provost & Vice President for Academic and Student Affairs
 - Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation
- Monroe Community College Foundation Report
- Shared Governance Updates
 - Linda M. Hall, Executive Assistant to the Board of Trustees, called on the shared governance groups for their updates. The following groups shared an update:
 - Student Government Association – Joseph Leichtner
 - Faculty Senate – Becky Babcock
 - Support Staff Planning Council – written report
 - Administration – DeAnna Burt-Nanna
- Union Updates
 - Linda M. Hall, Executive Assistant to the Board of Trustees, called on the union groups for their updates. The following groups shared an update:
 - Faculty Association – Bethany Gizzi
 - CSEA – written report

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Information Items

Finance and Facilities

- CIP Status Report as of January 3, 2024
- Grants Report for November 9, 2023 to January 8, 2024

Personnel and Programs

- None

Board of Trustees

- Biographies
- Staff Recognition

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Summary

- Chair Williams gaveled in the meeting at 4:12 pm and welcomed our newest Trustee, John Baynes, who was appointed by the Monroe County Legislature.
- A presentation on the annual audit was provided by Bonadio and Co., LLP.
- The business portion of the meeting ended at 4:38 pm.
- Student Jessica Horner provided her testimonial. The board and President Burt-Nanna thanked Jessica for sharing his story.
- Student Trustee Ana Santos gave her report. Trustee Santos advocates for all students and has a goal to meet as many students as possible. She holds office hours two times per week. Trustee Santos continues to learn in her role as student trustee and has engaged in two board workshops, a New York Community College Trustee meet-up on the topic of community college funding and will be attending the Association of Community College Trustees National Legislative Summit in DC in early February. Trustee Santos engaged with the President and Board Chair in a meeting with Congressman Morelle to continue advocating for MCC students. Trustee Santos thanked the MCC Foundation for being able to contribute to the Foundation Impact Report and participating as the student speaker at their Salute to Excellence. Trustee Santos concluded by expressing her appreciation for being nominated for the SUNY Chancellor's Award for Student Excellence.
- William Dixon, Director of Research, provided an update on the Student Success Dashboard and Key Performance Indicator Measurements. Highlighted at this meeting was KPI 1: Enrollment – overall retention; overall retention Fall '18 and Fall '22; first-time, new student Fall '18 and Fall '22; first-time, full-time, new student Fall '18 and Fall '22; first-time, full-time, pell new student Fall '18 and Fall '20; first-time, full-time, new student Black/African-American Fall '18 and Fall '22; first-time, full-time, new student White Fall '18 and Fall '22.
- President Burt-Nanna started her report by commending everyone for a job well done resulting in a clean audit report and welcoming faculty, staff and students to Spring semester. President Burt-Nanna highlighted enrollment and noted the trend for the Spring 2024 semester is outpacing the enrollment targets. As of January 26, compared to this time last year, overall full-time equivalent (FTE), is up 4.3% (115.76 FTE). The President thanked the exemplary staff and faculty throughout the college with special recognition to the Enrollment Management and Advising & Registration teams. Recommendations have been received from the steering committee working to envision the future of the Downtown Campus. The Board will be updated at a future meeting. MCC's participation in the Aspen Institute and Community College Research Center's Unlocking Opportunity Network provides additional strategies to ensure student success through their post-completion in high-wage, in-demand fields. The President held a college-wide information session featuring MCC's three reform strategies focused on 1) advising redesign; 2) placing more students in essential Math and English courses in the first year; and 3) ensuring roadmaps for their programs of study are updated and aligned for seamless transfer to a 4-year partner or entering their career of choice upon completion with MCC. In preparation for MCC's self-study on April 22, the College will host a routine and preliminary visit from our liaison to the Middle States Commission on Higher Education. A representative from the Commission will meet with members of our accreditation self-study team, the College President, host an open forum with faculty, staff and students, as well as a lunch conversation with members of the Board of Trustees. In the FY24 Enacted Budget for New York State, the Governor set the expectation that SUNY would present a report for its long-term success. MCC did submit its portion of the report. The report is available on the SUNY website. The President co-presented to the SUNY Board of Trustees community college subcommittee on the topic of the Federal Tech Hub designation awarded to Buffalo, Rochester and

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Syracuse. The region is 1 of only 31 regions across the nation to receive Tech Hub Designation, opening up exclusive opportunity for significant federal funding to boost the semiconductor workforce and critical supply chains in upstate NY. MCC contributed to the application process which led to this award. During the testimony, the case was made for the importance of SUNY's community colleges to the State's workforce – both career and transfer – and how the state's investment in the FWD center housed at MCC's Downtown Campus helped the region to secure this designation and to now position the region to secure funding during this next phase of the application process. The demolition of building 9A has been completed making room for MCC's relocated applied technology center to open in Fall 2026. The Board was briefed at the December meeting on whether to adopt long rifles for MCC peace officers. Collegewide consultation took place where the administration met with various stakeholders, including faculty, staff, students, as well as the Board of Trustees, and received letters of support from the Civil Service Union (CSEA) and the MCC Student Government Association (SGA). There has been overwhelming support expressed from MCC stakeholders regarding this action. MCC Policy 5.1 Arming Members of the Public Safety Department Policy states, "The Board of Trustees delegates to the President the ability to arm duly licensed and trained members of the College's Department of Public Safety." Based on the authority granted to the President by virtue of the policy adopted by the MCC Board of Trustees, the President authorizes the use of long rifles and will now work with MCC public safety to secure the addition of this equipment.

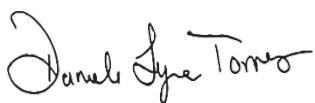
- Divisional highlights were shared with the Board and each cabinet member or their representative highlighted one to two items from their report.
- Maureen Wolfe, Board Chair, MCC Foundation, gave the MCC Foundation report. The Foundation announced that MCC Honorary Trustee Richard Warshof will be receiving the Robert L. Payton Award for Voluntary Services by the Council for Advancement and Support of Education (CASE). This award is presented to an individual who demonstrates leadership in advancement programs, the furtherance of the philanthropic tradition, and public articulation of needs, goals, and issues in education. The 40th Annual Scholarship Open will be held on Monday, June 24 at the Country Club of Rochester. The MCC Foundation seeks to raise \$120,000 (net) in support of MCC students. The Gold Star Gala is taking place on Saturday, April 27 at the Country Club of Rochester.
- SGA President Joseph Leichtner presented on behalf of the Student Government. President Leichtner began his presentation by congratulating the over 200 student leaders who completed their Fall 2023 semester with a 3.24 grade point average or higher. In January, SGA attended the Winter Institute Student Leadership Training held by the Student Life and Leadership Office. Impact Interactive presented Diversity, Equity and Inclusion activities. They also attended the MCC Association budget workshop training which enhanced their knowledge and understanding to help SGA make better informed decisions regarding the Student Life Fee budget. SGA met with VP Greg Hinton to discuss important ways to advocate for the New York State budget.
- Faculty Senate President Becky Babcock reported on the activities of the Senate. President Babcock highlighted the work of the Curriculum Committee which is working on updates to the SUNY General Education framework. The Faculty Senate praised the work of April Daniels for leading the committee during the Fall semester and welcomed Sally Dingee who is assuming that role for the Spring semester. The Academic Policies Committee is continuing to collect feedback on the academic calendar proposals for 2025-2027 and plan to bring the calendar to a vote at their February 15 meeting. VP of Teaching Faculty Natasha Chen continues her work on the Middle States self-study. Of the 14 working group co-chairs for the 7 middle states standards, 4 are members of the Faculty Senate Executive Committee. Including Natasha and Becky, half of the Executive Committee is serving in leadership roles to support this work. The Nominations, Elections and Governance Committee is working through several bylaw amendments – one of

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which is to support the Board's request to designate the approval of Faculty Senate bylaw changes to the President.

- Support Staff Planning Council provided a written report.
- President Burt-Nanna presented on behalf of the Administration. The President gave special thanks to the Shared Governance groups for actively participating in consultation with MCC administrators to inform the decision to equip public safety officers with long rifles. Dr. Burt-Nanna thanked self-study co-chairs Dr. Candice Baldwin, Dr. Natasha Chen, and Dr. Susan Hall for their efforts to convene stakeholders from across the College to support a successful reaffirmation of regional accreditation. The self-study precedes the site visit in 2026.
- Faculty Association President Bethany Gizzi reported on the work of the FA. President Gizzi began by welcoming Trustee Baines, a fellow NYSUT member, to the Board. The Faculty Association holiday party was a huge success and thanked President Burt-Nanna, Chair Williams and VP's Semmer, Wood and Hinton for attending. The raffle for the holiday baskets raised close to \$2,000 for their FA scholarship. Scholarship applications open in February and run through April and scholarship winners will be announced in May. There will be a reception to honor them. Next week, the FA Legislative Chair Associate Professor Joe Scanlon and FA President Bethany Gizzi will be heading to Albany for the NYSUT lobby days, where they will be advocating for community college funding from the State. They will be asking the State for full funding of their obligation under state education law.
- CSEA provided a written report.
- Chair Williams spoke on budget advocacy and the ask from the New York Community College Trustees (NYCCT) and the New York Community College Association of Presidents (NYCCAP) organizations. NYCCT is asking the State for \$97M over what was provided last year, which was the floor. The State has never lived up to its obligation; the way the formula was set was 1/3 funding from the State, 1/3 funding from the County, and 1/3 from student tuition. NYCCAP, which is the association representing the 30 community college Presidents around the state, said that in return for the \$97M in operating aid, they would fund workforce development projects throughout the state.
- Chair Williams expressed his gratitude in recognition of the work being done every day by MCC employees. Chair Williams announced there will be a College Forum held on March 14 at the Brighton Campus and May 15 at the Downtown Campus. Details will be announced via the Daily Tribune. The Board looks forward to these opportunities to hear from college employees.
- The meeting adjourned at 6:19 pm.

Respectfully submitted,



Daniele Lyman-Torres, Ed.D.
Secretary, Board of Trustees