



Monroe Community College

STATE UNIVERSITY OF NEW YORK

MCC VALUES:

COMMUNITY.

INCLUSIVENESS.

INTEGRITY.

EXCELLENCE.

EMPOWERMENT.

STEWARDSHIP.

Monroe Community College Board of Trustees Minutes

Monday, March 4, 2024

MCC Downtown Campus, High Falls A/B

4:00 PM

Present: Allen K. Williams, Chair
Dr. Daniele Lyman-Torres, Secretary
John B. Baynes
Carla M. Palumbo, Esq., Chair, Personnel and Programs Committee
Dale R. Rehkopf II, Chair, Finance and Facilities Committee
Ana Santos, Student Trustee
Grace S. Tillinghast
Connie O. Walker, Esq.

Dr. DeAnna R. Burt-Nanna, President
Linda M. Hall, Executive Assistant, Board of Trustees

Excused: Daniel M. DeLaus, Jr., Esq., Vice Chair

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Mission: Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.

Introduction and Opening Remarks

Allen K. Williams, Chair, Board of Trustees, called the meeting to order and quorum was established at 4:02 pm.

Board of Trustees

RESOLVED, that the Board of Trustees of Monroe Community College conduct an Executive Session pursuant to Public Officers Law §105, subsection (f): the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. (T03-2024)

MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

Consent Agenda

The following items were proposed to be adopted and approved by consent:

Board of Trustees

- Minutes of the January 29, 2024, Board executive session and meeting.
- Approves the Board of Trustees Bylaws amendment effective March 4, 2024

Finance & Facilities

- Operating disbursements totaled \$7,021,449.56 for the month of December 2023 and \$9,867,634.59 for the month of January 2024, subject to final audit. (A detailed listing is available upon request.)
- Accept the Interim Financial Reports as of December 31, 2023 and January 31, 2024
- Purchases of items over \$20,000 as listed for the months of December 2023 and January 2024 (Attachment 3)
- Accept the Annual audit of Monroe Community College for the fiscal year ended August 31, 2023, as conducted by Bonadio & Co., LLP.

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Personnel & Programs

- Approves the following A.S. degree, subject to the approval by the State University of New York: Lib Arts & Sci: Arts, Hum, Soc Science, A.S.
- Approves the following A.S. degree, subject to the approval by the State University of New York: Lib Arts & Sci: Bus & Comm Engagement, A.S.
- Approves the following A.S. degree, subject to the approval by the State University of New York: Lib Arts & Sci: STEM, App Sci, Health, A.S.
- Approves the reappointment of Non-Contract, Professional Staff, Faculty, and Technical Assistants/Advisors as listed at the ranks and titles indicated for the 2024-2025 academic year or for 12-month employees, beginning September 1, 2024, and ending August 31, 2025.
- Approves the Academic Calendars for the years 2025-2026 and 2026-2027.
- Approve the Consent Calendar

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective March 4, 2024. (T04-2024)

MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

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Student Success

- Student Testimonial by Hannah DeMarco
- Student Trustee Update
- Student Success Dashboard with Key Performance Indicator (KPI) Measurements
William Dixon, Director, Research

College Updates

- Presentation: Strategic Enrollment Management Update
Christine Casalnuovo-Adams, Associate Vice President, Enrollment Management
- President's Update
- Cabinet Updates
 - Dr. Robin Cole Jr., Economic & Workforce Development & Career Technical Education
 - Dr. Calvin Gantt, Vice President, Diversity, Equity and Belonging and Executive Director, Downtown Campus
 - Greg Hinton, CFO/Vice President, Administrative Services
 - Dr. Margaret Semmer, Provost & Vice President for Academic and Student Affairs
 - Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation
- Monroe Community College Foundation Report
- Shared Governance Updates
 - Linda M. Hall, Executive Assistant to the Board of Trustees, called on the shared governance groups for their updates. The following groups shared an update:
 - Student Government Association – Joseph Leichtner
 - Faculty Senate – Becky Babcock
 - Support Staff Planning Council – written report
 - Administration – DeAnna Burt-Nanna
- Union Updates
 - Linda M. Hall, Executive Assistant to the Board of Trustees, called on the union groups for their updates. The following groups shared an update:
 - Faculty Association: Bethany Gizzi
 - CSEA: written report

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Information Items

Finance and Facilities

- CIP Status Report as of February 7, 2024
- Grants Report for January 9, 2024 to February 6, 2024

Personnel and Programs

- None

Board of Trustees

- Biographies
- Staff Recognition

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Summary

- Chair Williams gavelled in the meeting at 4:02 pm.
- The Board voted to enter an executive session at 4:03 pm and voted to end the executive session at 4:15 pm.
- Student Hannah DeMarco provided her testimonial. The board and President Burt-Nanna thanked Hannah for sharing his story.
- Student Trustee Ana Santos gave her report. Trustee Santos attended the ACCT National Legislative Summit in Washington DC with President Burt-Nanna and Chair Williams. Ana attended the advocacy leadership academy, learned more about community college priorities and participated in a student session with the Student Advisory Committee of which she is a member. Ana was able to shine a spotlight on the importance of the nation's community colleges for Congress and the Administration. Ana had the opportunity to meet with the Health, Education, Labor & Pensions (HELP) committee chaired by Senator Bernie Sanders and meet with Representative Ritchie Torres, Majority Leader Chuck Schumer and Senator Gillibrand to advocate for their support for such things as workforce development, Pell grant increase, food insecurity and much more. Trustee Santos also was part of the SUNY Student Assembly Advocacy Day in Albany where the students advocated for \$97M for SUNY community colleges for things such as expansion of education infrastructure and program offerings, enhancement of student support services, improving faculty support and for more than 20,000 community college students that are ready to enter the workforce. Trustee Santos noted student elections are coming up which includes elections for the student trustee. The SGA and the Student Life and Leadership Office are preparing an event for the upcoming solar eclipse on April 8th.
- William Dixon, Director of Research, provided an update on the Student Success Dashboard and Key Performance Indicator Measurements. Highlighted at this meeting was KPI 1: Enrollment – overall enrollment, full-time enrollment, part-time enrollment, male and female enrollment, white and students of color enrollment, RCSD dual enrollment, LA04 liberal arts enrollment and health science and physical wellness enrollment.
- A presentation on Strategic Enrollment Management was provided by Christine Casalnuovo-Adams, Associate Vice President, Enrollment Management.
- President Burt-Nanna started her report by giving accolades to the speakers that preceded her. The President acknowledged that the College hosted the Accreditation Commission for Education in Nursing (ACEN) for a site visit of our nursing program and they did recommend reaffirmation of our nursing programs accreditation. Dr. Burt-Nanna also acknowledged that DWIGHT, our food pantry, in collaboration with Foodlink, received a top rating for the quality of how we run our food pantry. The President thanked the staff and students that run the food pantry for the student population and maintaining it to such a high standard. Governor Hochul visited the Brighton Campus on February 20 to announce a \$13.8M investment in Monroe Community College. \$10M of that investment is matching funds with Monroe County towards a \$20M expansion of the MCC Applied Technology Center project to include an expansion of the optics and photonics program. On February 15 MCC hosted the Rochester delegation and other Western NY elected officials to the NYS Assembly and Senate for a legislative advocacy luncheon in collaboration with Finger Lakes Community College and Genesee Community College to hear about joint advocacy efforts as well as institution-specific requests. MCC has been selected to be part of the inaugural SUNY Veterans Enrollment and Support Internship Program launched by SUNY with support from Empire State Development (ESD). Our college will receive resources to support a paid internship for a student veteran to work in the admissions or the enrollment management office to increase veterans' enrollment, engagement, and help determine barriers faced by veteran students. MCC's successful track-record of fundraising has brought the

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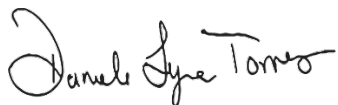
President into the national spotlight as a “subject-matter expert” on the topic of innovative and exemplary resource development, including philanthropic giving in the community college sector. The President highlighted her past and upcoming presentations with the League, American Association of Community Colleges (AACC) and the Association of Governing Boards of Universities and Colleges (AGB). The nation is taking notice of the breadth of MCC’s reach in partnering with public, private, governmental and other partners to bring resources within reach of our students for the betterment of our community. The President also announced the resignation of Dr. Margaret Semmer, Provost and VP of Academic and Student Affairs effective March 15 and thanked Dr. Semmer for her service.

- Divisional highlights were shared with the Board and each cabinet member or their representative highlighted one to two items from their report.
- Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation, gave the MCC Foundation report. The MCC Foundation ranked #1 in total support from the Council for Advancement and Support of Education’s (CASE) Voluntary Support of Education (VSE) survey. Total support received was \$6,178,910. For the fourth year in a row total support exceeded \$5M. The MCC Foundation has been in the top 3 for total support, unrestricted support and restricted support since 2018. The 40th anniversary of the Scholarship Open will take place on June 24 at the Country Club of Rochester. The Gold Star Gala will take place on April 27 at the Country Club of Rochester.
- SGA President Joseph Leichtner presented on behalf of the Student Government. The Student Government Association (SGA) attended the University of Rochester’s Student Government Conference on February 10 and learned how other student governments operate and about leadership. On February 27, the SGA attended SUNY Advocacy Day in Albany. SGA advocated for new initiatives such as \$97M for community colleges, improved funding for tap, a restoration of the Educational Opportunity Program’s budget, and instituting a universal financial aid policy to help streamline the process. Additionally, they met with State Senator Iwen Chu. They discussed how full-time enrollments are calculated and how it is a disadvantage for community colleges as it doesn’t count workforce students in the calculation.
- Faculty Senate President Becky Babcock reported on the activities of the Senate. President Babcock provided some background on Faculty Senate’s involvement in the academic calendar process and commended Dr. Rollo Fisher’s leadership of the Academic Policies Committee for the tremendous effort that goes into the calendar. The Committee stressed the importance of a mandatory orientation for all programs before the start of the semester was important for student retention and completion. Although Faculty Senate approved the calendars by 63% vote, a strong suggestion emerged to adjust the spring 2026 calendar so that finals week does not fall after Memorial Day. Proposed bylaw amendment changes are moving forward and SCAA is ready to work with administration on the search for MCC’s next Provost.
- Support Staff Planning Council provided a written report.
- President Burt-Nanna presented on behalf of the Administration. The President acknowledged the resilience and advocacy of our students, faculty, staff, Board of Trustees, as well as community and employer partners around a unified message to secure \$97M in state funding for operating aid for all 30 of SUNY’s community colleges. The investment will bolster the colleges’ ability to better serve the current and future needs of our students and stabilize the fiscal position of SUNY community colleges. The President has met with Faculty Senate to discuss the needs to expedite a search for the replacement of the Provost and VP of Academic and Student Affairs. They collectively commit to working together to ensure continuity of operation in this vitally important senior leadership role. Additional details will be shared with the college soon.

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- Faculty Association President Bethany Gizzi reported on the work of the FA. President Gizzi and Legislative Chair Joe Scanlan were in Albany in early February to advocate for community college funding. The NYSUT ask was a little bit more than the \$97M. The NYSUT advocacy flyers shared with Legislators was shared with President Burt-Nanna and will be shared with the full Board. One of the initiatives the Union is working on is a new FA leadership pathway program for succession planning as they look to bring in some new members to the leadership group. The Faculty Council is the governing body for the Faculty Association. The Faculty Council makes all decisions related to budget dues, policies, recommendations to their membership, negotiations, grievances, arbitrations, etc. There are 18 elected positions in the Faculty Council. Elections occur in the Spring and they run elections for 9 positions for a 2-year term each year. They have five executive officers – President, Vice President for Professional Staff, Vice President for Teaching Faculty, Secretary/Treasurer and Grievance Officer as well as some additional positions. Election results will be shared in May. President Gizzi acknowledged and congratulated the promotions included in the consent calendar and mentioned the FA members promoted.
- CSEA provided a written report.
- Chair Williams expressed his gratitude in recognition of the work being done every day by MCC employees. Chair Williams announced there will be a College Forum held on March 14 at the Brighton Campus and May 15 at the Downtown Campus. Details will be announced via the Daily Tribune. The Board looks forward to these opportunities to hear from college employees.
- The meeting adjourned at 6:17 pm.

Respectfully submitted,



Daniele Lyman-Torres, Ed.D.
Secretary, Board of Trustees