



Monroe Community College

STATE UNIVERSITY OF NEW YORK

MCC VALUES:

COMMUNITY.

INCLUSIVENESS.

INTEGRITY.

EXCELLENCE.

EMPOWERMENT.

STEWARDSHIP.

Monroe Community College Board of Trustees Minutes

Monday, April 22, 2024

MCC Brighton Campus, Monroe B

4:00 PM

Present: Allen K. Williams, Chair
Dr. Daniele Lyman-Torres, Secretary
John B. Baynes
Carla M. Palumbo, Esq., Chair, Personnel and Programs Committee
Gladys Pedraza-Burgos
Dale R. Rehkopf II, Chair, Finance and Facilities Committee
Ana Santos, Student Trustee
Grace S. Tillinghast
Connie O. Walker, Esq.

Dr. DeAnna R. Burt-Nanna, President
Linda M. Hall, Executive Assistant, Board of Trustees

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Mission: Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.

Introduction and Opening Remarks

Allen K. Williams, Chair, Board of Trustees, called the meeting to order and quorum was established at 4:10 pm.

Consent Agenda

The following items were proposed to be adopted and approved by consent:

Board of Trustees

- Minutes of the March 4 and April 9, 2024 Board meeting.
- Elects the following officer nominated to serve until the next annual meeting of the Board of Trustees and/or until their successor has been elected and qualified:
 - Vice Chair: Carla M. Palumbo

Finance & Facilities

- Operating disbursements totaled \$13,554,958.75 for the month of February 2024, subject to final audit. (A detailed listing is available upon request.)
- Accept the Interim Financial Report as of February 29, 2024.
- Purchases of items over \$20,000 as listed for the month of February 2024.
- Continue/extend resident tuition eligibility through the 2027/28 academic year to students with Temporary Protected Status (TPS).

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Personnel & Programs

- Approves the appointment of Dr. Michael Jacobs as Acting Provost/Vice President of Academic and Student Affairs effective April 1, 2024, until the position is permanently filled. Dr. Jacobs will receive a monthly stipend of \$5,000 for each month that he serves in this role.
- Approves the appointment of Catharine Ganze-Smith as Interim Dean, Humanities and Social Services, effective April 8, 2024 through July 1, 2024 at a pro-rated annual salary of \$79,321 with a monthly stipend of \$850 per month.
- Approves an unpaid leave of absence in accordance with Article 18, Other Leaves of Absence, of the contractual agreement between Monroe Community College and the Faculty Association for the following:
 - Katherine Ghidiu, Library Services, May 6, through November 1, 2024
- Adopts and ratifies a Separation Agreement, as executed on March 15, 2024, between the College and a particular employee.
- Approve the Consent Calendar

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective April 22, 2024. (T07-2024)

MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

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Board of Trustees

WHEREAS, Dan DeLaus is recognized as a champion for public higher education in the State of New York as demonstrated by his commitment to the success of Monroe Community College and

WHEREAS, Dan DeLaus, a business and community leader, has generously contributed his time, significant experience, and acumen as a member of the Monroe Community College Board of Trustees since February 2021, serving as Vice Chair of the Board of Trustees from 2021 - 2024 and

WHEREAS, Dan DeLaus also demonstrated his commitment and passion for MCC through his service on the Finance and Facilities, Personnel and Programs, and Risk Management Committees, as well as participating in academic honors convocations, commencements, and other college-related activities and

WHEREAS, Dan DeLaus wholeheartedly believes in and supports MCC's mission to provide access to affordable academic and training programs, lead excellence and innovation in higher education, inspire diverse students to transform their lives and communities, drive regional economic development, and build global engagement and understanding; and

RESOLVED, that we, the members of the Monroe Community College Board of Trustees, hereby express our sincere appreciation to Dan DeLaus, an unwavering advocate for public higher education and a respected leader, for his dedication to Monroe Community College, its employees, and, most especially, the diverse students whom we proudly serve; and be it further

RESOLVED, that Dan DeLaus has had a significant and admirable impact on the College's inspiring success story and its ability to serve Greater Rochester, Monroe County, and the Finger Lakes Region and we thank him and recognize him for his service on this, the 22nd day of April 2024. (T08-2024)

MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

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Student Success

- Student Testimonial by Ryan Campbell
- Student Trustee Update
- Student Success Dashboard with Key Performance Indicator (KPI) Measurements
 - William Dixon, Director, Research

College Updates

- Presentation: Climate Survey
 - Calvin Gantt, Vice President, Diversity, Equity & Belonging and Executive Director, Downtown Campus
 - William Dixon, Director, Research
- Presentation: SUNY Update
 - Christy Woods, Professor, Mathematics; President of the Faculty Council of Community Colleges and SUNY Trustee
- President's Update
- Cabinet Updates
 - Dr. Robin Cole Jr., Economic & Workforce Development & Career Technical Education
 - Dr. Calvin Gantt, Vice President, Diversity, Equity and Belonging and Executive Director, Downtown Campus
 - Greg Hinton, CFO/Vice President, Administrative Services
 - Dr. Michael Jacobs, Acting Provost & Vice President for Academic and Student Affairs
 - Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation
- Monroe Community College Foundation Report
- Shared Governance Updates
 - Linda M. Hall, Executive Assistant to the Board of Trustees, called on the shared governance groups for their updates. The following groups shared an update:
 - Student Government Association – Joseph Leichtner
 - Faculty Senate – Becky Babcock
 - Support Staff Planning Council – written report
 - Administration – DeAnna Burt-Nanna
- Union Updates
 - Linda M. Hall, Executive Assistant to the Board of Trustees, called on the union groups for their updates. The following groups shared an update:
 - Faculty Association: Bethany Gizzi
 - CSEA: written report

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Information Items

Finance and Facilities

- CIP Status Report as of March 24, 2024
- Grants Report for February 7 to March 21, 2024

Personnel and Programs

- Department Chair Roster 2024/2025

Board of Trustees

- Student Success Policy
- Biographies
- Staff Recognition

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Summary

- Chair Williams gaveled in the meeting at 4:10 pm and welcomed Gladys Pedraza-Burgos to the Board of Trustees. A resolution of recognition was read and approved for departing Trustee Dan DeLaus.
- Student Ryan Campbell provided his testimonial. The board and President Burt-Nanna thanked Ryan for sharing his story.
- Student Trustee Ana Santos gave her report. Trustee Santos highlighted upcoming student events - Spring Fling at Brighton on May 8 and Downtown on May 15, Student Engagement Awards on May 17. Trustee Santos continues to be involved in multiple activities through the Student Government Association, Campus One80 and Phi Theta Kappa. In addition, she has participated in events with the MCC Foundation, Counseling, Disability & Health Services and Model UN. Trustee Santos attended a virtual educational model with NYCCT to talk about her experience as a student trustee. Trustee Santos is proud to have received the SUNY Chancellor's Award for Student Excellence and traveled to Albany for the ceremony. Three other students were also recognized: Amanda McGinnis, Alexander Rowley and Jemeah Scott. As part of Community College Month, Trustee Santos will be setting up a table at SGA events to share the impact Community College has and how MCC has been contributing to the community and supporting students. She also created a video for the MCC Instagram page asking students and staff to make a post about why they love MCC.
- William Dixon, Director of Research, provided an update on the Student Success Dashboard and Key Performance Indicator Measurements. Highlighted at this meeting was KPI 5: Momentum. The report focused on incoming student momentum for completed 24+ hours in year 1, completed math and English in year 1, completed math in year 1, completed English in year 1 for – overall, full-time, part-time, female, male, black/African American, white, not pell eligible, pell eligible students.
- A presentation on Climate Survey results was provided by Calvin Gantt, Diversity, Equity and Belonging and Executive Director, Downtown Campus and William Dixon, Director of Research.
- A SUNY Update was provided by Christy Woods, Professor, Mathematics; President of the Faculty Council of Community Colleges and SUNY Trustee.
- President Burt-Nanna started her report with recognition and thanks. The Provost search is on schedule and tracking towards the appointment of a permanent replacement by the beginning of July. The MSCHE Staff Liaison had a routine visit to campus to set the stage for MCC's upcoming site visit in Spring 2026. President Burt-Nanna provided highlights on funding to include funds received from the MCC Foundation, funding on behalf of the state for local projects like the relocation of RochesterWorks to the downtown campus and the Federal tech hub designation and an update on the NYS budget. The College has completed the first two phases of rightsizing which included organizational restructuring and voluntary retirements between 2022-2023, and now finds it necessary to move into the next phase in collaboration with the FRC to identify a path to achieving \$3.4M in annual savings or the equivalent of approximately 25 teaching faculty positions.
- Divisional highlights were shared with the Board and each cabinet member or their representative highlighted one to two items from their report.
- Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation, gave the MCC Foundation report. The MCC Foundation transferred scholarship and program funds to the College of \$1.58M since September 2023. The Healthy Hero Summer Camp will welcome 750 kids in grades K-5 to the five-week camp. The camp is possible due to private philanthropic support. In honor of a special mom, give to the STAR Power Endowed Scholarship, and each person will receive a special

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Mother's Day card from the MCC Foundation. Dixon Schwabl + Co. received a Silver Addy Award for their work on last year's MCC Foundation Gold Star Gala invitation, *Wonka's Garden*. The 26th Annual Gold Star Gala will celebrate *Unseen Galaxies* on April 27. The 40th Annual Scholarship Open will be held on June 24th at the Country Club of Rochester.

- SGA President Joseph Leichtner presented on behalf of the Student Government Association (SGA). President Leichtner highlighted many Snack N' Chat events that took place during March and April. Members of SGA attended the National Model United Nations Conference in New York City and the SUNY Student Assembly Conference where Angelo Romeo was elected as the Community College representative. The following SGA members were inducted into Phi Theta Kappa: Ivy Zin, Angelo Romero, Mohammed Souhail and Joseph Leichtner. SGA presented a SWOT analysis of the proposed Student Activities Coordinator position at the MCC Association Board meeting and is anticipating the next steps.
- Faculty Senate President Becky Babcock reported on the activities of the Senate. President Babcock recognized two recipients of Faculty Senate Awards: Dr. Andrea Gilbert, Assistant Director, Instructional Technologies, received the MCC Excellence in Professional Service Award; Meghan Glaser, ESOL/TRS, is the recipient of MCC's Dr. Wesley T. Hanson Award. President Babcock highlighted faculty and staff concerns related to the Student Success Policy which focused on the writing and content. There was also lack of confidence to support students' success with the news of planned involuntary lay-offs. The full Faculty Senate membership has approved bylaw amendments and are hopeful it will be approved by the Board at the next meeting. The Professional Development Committee is planning a week of professional development the first week of June and contributing to the Employee Recognition Ceremony. SCAA is engaged in the search for the Provost and VP of Academic and Student Affairs and finalizing the MCC Recruitment and Hiring handbook in collaboration with administration and the Union.
- Support Staff Planning Council provided a written report.
- President Burt-Nanna presented on behalf of the Administration. President Burt-Nanna thanked the Middle States Commission of Higher Education (MSCHE) co-chairs and steering committee of the self-study made up of representatives of the shared governance bodies for preparing the draft self-study design and hosting the routine visit of MSCHE staff on campus. The President also thanked representatives of the Faculty Association and Faculty Senate for coming alongside Administration to inform the necessary work of rightsizing MCC's staffing model.
- Faculty Association President Bethany Gizzi reported on the work of the FA. President Gizzi began by welcoming Trustee Pedraza-Burgos. The Faculty Resources Committee (FRC) is not certain involuntary eliminations of faculty are necessary and have requested additional data to understand and respond to the proposal. They are supportive of fiscal sustainability. The FA Scholarship Committee has selected five winners of FA scholarships: The Matt Hatchee Memorial Scholarship – Shuanglin Huang, Business Administration and Jamie Hill, Psychology; FA Follow Your Dream Scholarship presented in honor of Rochelle Watson – Sumbal Abbas, Nursing; Kiana Johnson-Dillard, Psychology and Nicholas Hefke, Chemistry. Each will receive \$500 to help them continue their education at MCC. The scholarship reception will be held on May 9th. President Gizzi highlighted three faculty members: April Daniels, Assistant Professor TRS/ESOL hired in 2014; Ben Schermerhorn, Instructor, Engineering Science & Physics, hired in 2021 and James (JChris) Senden, Associate Professor, English hired in 2010.
- CSEA provided a written report.

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- Chair Williams expressed his gratitude in recognition of the work being done every day by MCC employees. Chair Williams announced there will be a College Forum held on May 15 at the Downtown Campus. The Board looks forward to these opportunities to hear from college employees.
- The meeting adjourned at 6:46 pm.

Respectfully submitted,

A handwritten signature in black ink, reading "Daniele Lyman-Torres". The signature is written in a cursive, flowing style.

Daniele Lyman-Torres, Ed.D.
Secretary, Board of Trustees