



Monroe Community College

STATE UNIVERSITY OF NEW YORK

MCC VALUES:

COMMUNITY.

INCLUSIVENESS.

INTEGRITY.

EXCELLENCE.

EMPOWERMENT.

STEWARDSHIP.

Monroe Community College Board of Trustees Minutes

Monday, June 10, 2024

MCC Downtown Campus, High Falls A/B

4:00 PM

Present: Allen K. Williams, Chair
Carla M. Palumbo, Esq., Vice Chair and Chair, Personnel and Programs Committee
John B. Baynes
Gladys Pedraza-Burgos
Dale R. Rehkopf II, Chair, Finance and Facilities Committee
Ana Santos, Student Trustee
Grace S. Tillinghast
Connie O. Walker, Esq.

Dr. DeAnna R. Burt-Nanna, President
Linda M. Hall, Executive Assistant, Board of Trustees

Excused: Dr. Daniele Lyman-Torres, Secretary

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Mission: Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.

Introduction and Opening Remarks

Allen K. Williams, Chair, Board of Trustees, called the meeting to order and quorum was established at 4:04 pm.

Consent Agenda

The following items were proposed to be adopted and approved by consent:

Board of Trustees

- Minutes of the April 22, 2024 Board executive session and meeting and May 3 and 30, 2024 Personnel and Programs Committee Meetings.

Finance & Facilities

- Operating disbursements totaled \$12,656,492.04 for the month of March 2024, and \$7,816,124.53 for the month of April 2024, subject to final audit. (A detailed listing is available upon request.)
- Accept the Interim Financial Reports as of March 31, and April 30, 2024.
- Purchases of items over \$20,000 as listed for the months of March and April 2024.

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Personnel & Programs

- Adopts the “Student Success Policy”
- Adopts the amendments to Article X, Section 5E of the Faculty Senate Bylaws
- Approves the appointment of Dr. Michael Jacobs as Provost/Vice President of Academic and Student Affairs effective July 1, 2024 through August 31, 2024. The salary for the period ending August 31, 2024 is \$180,000 prorated for the period of this appointment.
- Approves the appointment of Christine Woods as Acting Dean, STEM and Health, effective August 1, 2024 through August 31, 2024 at a 12-month salary of \$101,500 prorated for the length of the appointment; and reappointed for September 1, 2024 through August 31, 2025, or until the position is permanently filled, at a 12-month salary of \$104,291.
- Approves the amended appointment of Catharine Ganze-Smith as Acting Dean, Humanities and Social Services effective April 8, 2024 through August 31, 2024 at a 12-month salary of \$79,321 with a monthly stipend of \$850 per month, prorated for the length of the appointment, and reappointed for September 1, 2024 through August 31, 2025, or until the position is permanently filled, at a 12-month salary of \$87,600 with a stipend of \$850 per month.
- Approves leave for professional advancement in accordance with Article 13 of the contractual agreement between Monroe Community College and the Faculty Association for the following:
 - Anthony Leuzzi, English/Philosophy, Spring 2025 Semester
- Approves the Consent Calendar

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective June 10, 2024. (T09-2024)

MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

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Finance and Facilities

- RESOLVED, that the Board of Trustees of Monroe Community College approves the Schedule of Tuition and Fees for the fiscal year September 1, 2024 through August 31, 2025. (F01-2024)
MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.
- RESOLVED, that the Board of Trustees of Monroe Community College approves the Operating Budget for the fiscal year September 1, 2024 through August 31, 2025 in the amount of \$117,100.00. (F02-2024)
MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.
- RESOLVED, that the Board of Trustees of Monroe Community College, authorizes the President to take the necessary steps to plan and implement 2024-25 Voluntary Retirement Incentive Plans and a Voluntary Separation Incentive Plan for eligible full-time faculty teaching positions as additional measures to ensure the College's long-term sustainability in reducing structural operating deficits. (F03-2024)
MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

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Board of Trustees

WHEREAS, Dr. Alice Holloway Young was a founding member of the Monroe Community College Board of Trustees in 1961, who was recognized as the longest-serving trustee among New York State community colleges and

WHEREAS, Dr. Alice Holloway Young served Monroe Community College continuously and with a dedication to its mission for more than 60 years; and her generosity in support of students, she shaped the direction of MCC into the premier institution it is today and

WHEREAS, Dr. Alice Holloway Young's establishment of the Dr. Alice Holloway Young Internship program, along with numerous other contributions, transformed the lives of over half a million students who walked through the halls and classrooms at MCC and

WHEREAS, Dr. Alice Holloway Young's profound impact on public higher education also garnered state and national recognition in 2021, when she received the Liberty Medal, the highest honor awarded by the New York State Senate in recognition of lifetime achievement and exceptional community acts, it is

RESOLVED, that we, the members of the Monroe Community College Board of Trustees, the house that Dr. Alice Holloway Young built, hereby express our sincere appreciation beyond the naming of the Alice Holloway Young Commons residence hall complex and Dr. Alice Holloway Young Conference Room (1-320) located in the Peter A. Spina Administration Building and be it further

RESOLVED, that Dr. Alice Holloway Young left an enormous legacy of breaking down barriers to inclusion in higher education and we, as the Monroe Community College Board of Trustees, will continue to do so in her honor by fostering access and excellence at the college and with the deepest gratitude for creating the foundation for us to build upon we thank and recognize Dr. Alice Holloway Young on this, the 10th day of June 2024. (T10-2024)

MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

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Board of Trustees (continued)

WHEREAS, Ana Santos has served faithfully as the Student Trustee of the Monroe Community College Board of Trustees during the 2023-24 academic year; and

WHEREAS, Ana Santos has served diligently and with sincere devotion as a member of the Personnel and Programs and Finance and Facilities Committees of the Board; as well as the Student Trustee Advisory Committee of the Association of Community College Trustees (ACCT) during her term of office; and

WHEREAS, Ana Santos enhanced her learning experience as a student trustee by attending the ACCT National Legislative Summit and New York Community College Trustees (NYCCT) Annual Conference where she participated on a Governance and Legislative panel; and participated in NYCCT educational modules and student meetups; and

WHEREAS, Ana Santos has contributed to the betterment of the College by expressing the student perspective while serving as a dedicated representative of her fellow students; and

WHEREAS, Ana Santos has positively impacted the lives of her fellow students through her leadership, academic achievement and involvement in co-curricular activities, standing as a role model for current and future students;

NOW, THEREFORE, BE IT RESOLVED that we, the Board of Trustees of Monroe Community College, hereby express our deep appreciation for her leadership and service to the College and extend to her best wishes for continued happiness and success in the years ahead. (T11-2024)

MOTION was made and seconded that the above resolution be adopted.
Motion was carried unanimously.

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Student Success

- Student Testimonial by Shabana Amiri
- Student Trustee Update
- Student Success Dashboard with Key Performance Indicator (KPI) Measurements
 - William Dixon, Director, Research

College Updates

- President's Update
- Cabinet Updates
 - Dr. Robin Cole Jr., Economic & Workforce Development & Career Technical Education
 - Dr. Calvin Gantt, Vice President, Diversity, Equity and Belonging and Executive Director, Downtown Campus
 - Greg Hinton, CFO/Vice President, Administrative Services
 - Dr. Michael Jacobs, Acting Provost & Vice President for Academic and Student Affairs
 - Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation
- Monroe Community College Foundation Report by Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation
- Shared Governance Updates
 - Linda M. Hall, Executive Assistant to the Board of Trustees, called on the shared governance groups for their updates. The following groups shared an update:
 - Student Government Association - Angelo Romero
 - Faculty Senate – Becky Babcock
 - Support Staff Planning Council – written report
 - Administration – DeAnna Burt-Nanna
- Union Updates
 - Linda M. Hall, Executive Assistant to the Board of Trustees, called on the union groups for their updates. The following groups shared an update:
 - Faculty Association – Bethany Gizzi
 - CSEA – no report

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Information Items

Finance and Facilities

- CIP Status Report as of May 16, 2024
- Grants Report from March 21 to May 15, 2024

Personnel and Programs

- None

Board of Trustees

- Biographies
- Staff Recognition

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Summary

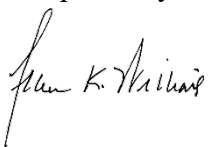
- Chair Williams gaveled in the meeting at 4:04 pm.
- Student Shabana Amiri provided her testimonial. The Board of Trustees and President Burt-Nanna thanked Shabana for sharing her story.
- Student Trustee Ana Santos gave her report. Trustee Santos reflected on her time as a student trustee and is grateful for all of the experiences, events, and amazing people representing and advocating for MCC. As an International student where English is not their first language, she is thankful for MCC and the support from the Board of Trustees, Administration, Faculty and Staff which is what made her successful, not just in the classroom, but as a leader and beyond. Trustee Santos highlighted receiving first place for her presentation category at Scholars' Day, was awarded the Woman of Excellence scholarship for her involvement on campus and graduated MCC with honors.
- William Dixon, Director of Research, provided an update on the Student Success Dashboard and Key Performance Indicator Measurements. Highlighted at this meeting was how we measure graduation rates, how measures impact one another, why students leave, KPI 5: Momentum; KPI 3: Student Goals and graduation/completion rate report.
- President Burt-Nanna started her report with thanks and recognition to student trustee Ana Santos, incoming student trustee Joseph Leichtner, athletics, newly appointed Provost and VP Academic and Student Affairs Michael Jacobs, the faculty, staff, students and administrators who planned the many year-end events and the MCC Foundation for the exemplary memorial service for Dr. Alice Holloway Young. Dr. Burt-Nanna highlighted the next steps in capacity-building for MCC's long-term sustainability for student success and the desire to find common ground to make MCC a student-centered college with an unwavering focus on our mission and vision. The steps include examining and rectifying where any MCC procedure, policy, or articles within a collective bargaining agreement may have unintentionally created inequities among classifications of any groups of employees; commence and ask for completion by Fall 2025 an in-depth review of MCC's program offerings for sustained relevance; and unlock opportunities which expand MCC's capacity to increase its agility to make essential and targeted investments in students' success to champion Monroe County's next wave of innovation.
- Divisional highlights were shared with the Board and each cabinet member highlighted one to two items from their report.
- Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation, gave the MCC Foundation report. The MCC Foundation transferred scholarship and program funds to the College of \$1.58 million since September 2023. The ESL Charitable Foundation approved a planning grant of \$200,000 for MCC's Economic and Workforce Development division to develop a post-employment support program that will provide mentoring and workplace success training to individuals who have completed courses through the Finger Lakes Workforce Development Center. The MCC Foundation Gold Star Gala raised \$280,000 net. The 2025 Gold Star Gala will be held on April 26, 2025. The 40th Annual Scholarship Open is sold out with 31 foursomes. The 33rd Annual Salute to Excellence will be held on November 14, 2024. The Salute to Excellence award will honor three individuals who were instrumental in building MCC's Optics Program: Jim M. Sydor '71, Thomas Battley and posthumously to Richard Nasca.
- SGA President Angelo Romero presented on behalf of the Student Government Association (SGA). President Romero introduced himself as the new President of the SGA. President Romero highlighted the student elections, the new positions started on May 31st. Training for the new SGA team will take place over the Summer. SGA was awarded with the Excellence in Collaborative Programming for the ceasefire event related to the Israel-Palestine war and was also awarded the Organization of the Year award. President

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Romero attended his first SUNY Student Assembly executive meeting as a Community College representative. The SGA and Muslim Student Association are having meetings to discuss the new Applied Tech Center and the new prayer room.

- Faculty Senate President Becky Babcock reported on the activities of the Senate. President Babcock highlighted the leadership of the Faculty Senate and their accomplishments as some end their terms and new officers are added and recognized the SUNY Chancellor award winners. President Babcock expressed appreciation for the consultations with the Faculty Resource Committee concluding with voluntary retirement and separation incentives. President Babcock highlighted comments around the underutilization of teaching faculty and asked that those conversations start with facts and data and commit to true collaboration moving forward.
- Support Staff Planning Council provided a written report.
- President Burt-Nanna presented on behalf of the Administration. President Burt-Nanna thanked the Faculty Senate President and members of the executive committee for their work throughout the year and for acknowledging the achievements of their peers through distinguished awards. Additional recognition and dedication were given to the leadership of the Support Staff Planning Council and Student Government Association on behalf of the College for modeling the way for others by their examples of excellence.
- Faculty Association President Bethany Gizzi reported on the work of the FA. President Gizzi thanked the Board for listening to their concerns and voting to approve the retirement and separation incentives. President Gizzi addressed comments about the underutilization of Faculty and hopes to continue discussions around staffing and programs and have discussions around the work that faculty do to support student success. President Gizzi highlighted three faculty members: Renee Coleman, Associate Professor in Psychology, hired in 2011; Shane Denmark, lecturer in Multi-Manufacturer Automotive Program, hired in 2018; Azwana Sadique, Assistant Professor in Chemistry, hired in 2013.
- CSEA had no report for this meeting.
- Chair Williams expressed his gratitude in recognition of the work being done every day by MCC employees. Chair Williams announced there will be additional College Forums scheduled in the Fall semester. The Board looks forward to these opportunities to hear from college employees.
- The meeting adjourned at 6:14 pm.

Respectfully submitted,



Allen K. Williams
Chair, Board of Trustees