



**Monroe Community College**  
STATE UNIVERSITY OF NEW YORK

**MCC VALUES:**

COMMUNITY.  
INCLUSIVENESS.  
INTEGRITY.  
EXCELLENCE.  
EMPOWERMENT.  
STEWARDSHIP.

# Monroe Community College Board of Trustees Agenda

Monday, August 4, 2025

MCC Brighton Campus, Monroe B

4:00 PM

Expected: Allen K. Williams, Chair  
Carla M. Palumbo, Esq., Vice Chair and Chair, Personnel and Programs Committee  
John B. Baynes  
Gladys Pedraza-Burgos  
Angelica Perez-Delgado  
Dale R. Rehkopf II, Chair, Finance and Facilities Committee  
Grace S. Tillinghast  
Parker Werven, Student Trustee

Dr. DeAnna R. Burt-Nanna, President  
Linda M. Hall, Executive Assistant, Board of Trustees

Excused: Connie O. Walker, Esq., Chair, Risk Management Committee

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*Mission: Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.*

## Introduction and Opening Remarks

Call to order and establishment of a quorum – Allen K. Williams, Chair

- Presentation on Audit Planning and Scope:
  - Andrew Kelly, Principal, Bonadio and Co., LLP
  - Randall (Randy) Shepard, Partner, Bonadio and Co., LLP

## Consent Agenda

Unless objections are raised, the following items are proposed to be adopted and approved by consent. Some of these items address issues that have been discussed by the Board in the past and/or are routine operational matters. Other consent items are derived from provisions in existing, prior-approved labor contracts, capital construction programs or other Trustee initiatives.

The consent agenda is presented for adoption as a single agenda item. Specific items may be removed by request of any Board member for discussion as a part of the regular agenda. The remaining items should then be adopted as a single agenda.

Board approval of the Consent Agenda is required.

## ***Board of Trustees***

- Minutes of the June 9 Board Meeting and June 17 Personnel and Programs Committee Meeting
- Approves the Monroe Community College Board of Trustees 2026 Meeting Calendar:

Date	Time
Monday, February 2	4:00 pm Board Meeting
Monday, March 2	4:00 pm Board Meeting
Monday, April 13	2:00 pm Budget Workshop, 4:00 pm Board Meeting
Monday, June 1	4:00 pm Board Meeting
Monday, August 3	4:00 pm Board Meeting
Monday, October 5	4:00 pm Board Meeting
Monday, December 7	11:00 am Board Workshop, 4:00 pm Board Meeting

- Elects the Board of Trustees officers nominated to serve until the next annual meeting of the Board of Trustees and/or until their successors have been elected and qualified:
  - Chair: Allen K. Williams
  - Vice Chair: Carla M. Palumbo, Esq.
  - Secretary: Gladys Pedraza-Burgos

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***Finance & Facilities***

- Operating disbursements totaled \$7,437,885.55 for the month of May 2025, and \$6,614,868.18 for the month of June 2025, subject to final audit. (A detailed listing is available upon request.)
- Accept the Interim Financial Reports as of May 31, and June 30, 2025. (Attachment 1)
- Purchases of items over \$20,000 as listed for the months of May and June 2025. (Attachment 2)

***Personnel & Programs***

- Adopts the “Political Electioneering Activities Policy” (Attachment 3)
- Approves a 3.0% increase to base for the 2025-2026 fiscal year for Non-Contract Administrators, effective September 1, 2025; the Board further authorizes the College Officers in their discretion to award up to \$750.00 in the form of a one-time lump sum payment not added to base for fiscal year 2025-2026, effective September 1, 2025, in recognition of exceptional individual contributions in furtherance of MCC’s mission and reflective of the College’s core values.
- Approves a 3.0% increase to base and a \$1,000.00 one-time lump sum payment not added to base for fiscal year 2025-2026 for College Officers, effective September 1, 2025.
- Approves a salary increase of 3.0% added to base for the 2025-2026 fiscal year for the President, effective September 1, 2025. The Board authorizes the chair of the Board of Trustees to amend the employment agreement with the President upon such terms as the Board of Trustees and the President mutually agree.
- Reappoints the following College Officers effective September 1, 2025, through August 31, 2026.
  - Robin Cole, Jr, Vice President, Economic & Workforce Development & Career Technical Education
  - Calvin Gantt, Vice President, Diversity, Equity, and Belonging and Executive Director, Downtown Campus
  - Michael Jacobs, Provost and Vice President, Academic and Student Affairs
  - Gretchen Wood, Vice President, Institutional Advancement and Executive Director of the MCC Foundation
- Adopts and ratifies a Separation Agreement to be executed between the College and a particular employee.

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***Personnel & Programs*** (continued)

- The Board of Trustees of Monroe Community College express its sincere appreciation for professional services, and in recognition of their years of dedicated service to the College, the following be appointed, at the pleasure of the Board of Trustees, to Emeritus Status:
  - **Professor Emeritus**
    - Avery, Jannette - Mathematics
    - Callan, Patrick - English & Philosophy
    - Dorsey, Jacqueline - Nursing
    - Embrey, Brenda - Health Professions
    - Flatley, Anne - Health & Physical Education
    - Gleason, Mary Ellen - Mathematics
    - Hillabush Walker, Tamara - Visual & Performing Arts
    - Long, Suzanne - Biology
    - McKenna, James - Health & Physical Education
    - Morris, Karen - Business Administration
    - Moses, Lori - Visual & Performing Arts
    - Murphy, Susan - Business Administration
    - Nyerges, John - Visual & Performing Arts
    - Rowley, Cristina - World Languages & Cultures
    - Sayles, Penny - Health & Physical Education
    - Striebich, John - Business Administration
    - Vest, Mary Jo – Biology
  - **Associate Professor Emeritus**
    - Drumright, William - Anthropology/History/Political Science/Sociology
    - Shiao, Lena - Education & Human Services
- Approves the Consent Calendar (Attachment 4)

RESOLVED, that the Board of Trustees of Monroe Community College adopt the consent agenda effective August 4, 2025.

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## Board of Trustees

WHEREAS, Dr. Daniele Lyman-Torres is recognized as a champion for public higher education in New York State, as demonstrated by her commitment to the success of Monroe Community College (MCC) and the Monroe Community College Foundation; and

WHEREAS, Dr. Daniele Lyman-Torres, a distinguished leader in health care and human services, has shared her time, expertise, and insight as a member of the MCC Board of Trustees, serving as Secretary of the Board of Trustees from 2022 – 2025; and

WHEREAS, in recognition of her outstanding leadership and contributions to the community, she was named to the MCC Alumni Hall of Fame in 2016 and honored as a 2024 Woman of Excellence by the Rochester Business Journal; and

WHEREAS, Dr. Daniele Lyman-Torres also demonstrated her commitment and passion for MCC through her service on the Personnel and Programs, Nominating, and Risk Management Committees as well as participating in academic honors convocations, commencements, and other college-related activities; and

WHEREAS, Dr. Daniele Lyman-Torres fully supports MCC's mission to provide affordable education, foster innovation, empower diverse students, strengthen the regional economy, and promote global understanding; and

RESOLVED, that the Monroe Community College Board of Trustees hereby expresses its heartfelt appreciation to Dr. Daniele Lyman-Torres, an unwavering advocate for public higher education and a respected leader, for her dedication to Monroe Community College, its employees, and the diverse students whom we proudly serve; and be it further

RESOLVED, that Dr. Daniele Lyman-Torres has had a significant and admirable impact on the College's continued growth and excellence, strengthening its ability to serve Greater Rochester, Monroe County, and the Finger Lakes Region; may she be hereafter recognized as an Honorary Trustee of Monroe Community College on this, the 4th day of August 2025.

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## Student Success

- Student Testimonial by Miracle Dixon
- Student Government Association Update
- Student Trustee Update
- Student Success Dashboard with Key Performance Indicator (KPI) Measurements
  - William Dixon, Director, Research

## College Updates

- Monroe Community College Foundation Report
- Shared Governance Updates
  - Each of the shared governance leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others:
    - Faculty Senate
    - Support Staff Planning Council
- Selected Executive Leadership Team Updates
  - Dr. Robin Cole Jr., Economic & Workforce Development & Career Technical Education
  - Dr. Calvin Gantt, Vice President, Diversity, Equity and Belonging and Executive Director, Downtown Campus
  - Darrell Jachim-Moore, Interim CFO/Vice President, Administrative Services
  - Dr. Michael Jacobs, Provost & Vice President for Academic and Student Affairs
  - Gretchen Wood, Vice President, Institutional Advancement and Executive Director, MCC Foundation
- Joint Finance and Operations Report
  - Dale R. Rehkopf II, Chair, Finance and Facilities Committee
  - Darrell Jachim-Moore, Interim CFO/Vice President, Administrative Services
- President's Update
  - Administrative Shared Governance Update
- Union Updates
  - Each of the union leaders will have an opportunity to provide an update of no more than five minutes to the Board of Trustees. Speakers will not be able to share their allotted time with others.
    - Faculty Association
    - CSEA

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***Information Items***

Finance and Facilities

- CIP Status Report as of July 11, 2025 (Attachment 5)
- Grants Report from May 16 to July 10, 2025 (Attachment 6)

Personnel and Programs

- None

Board of Trustees

- Biographies (Attachment 7)
- Staff Recognition (Attachment 8)