



Monroe Community College

STATE UNIVERSITY OF NEW YORK

MCC VALUES:

COMMUNITY.

INCLUSIVENESS.

INTEGRITY.

EXCELLENCE.

EMPOWERMENT.

STEWARDSHIP.

Mission: Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.

Monroe Community College Board of Trustees Risk Management Committee Minutes

Monday, February 24, 2024
MCC Brighton Campus, Board Room
3:45 PM

Present: Allen K. Williams, Chair (Remote)
John B. Baynes
Gladys Pedraza-Burgos
Dale R. Rehkopf II, Chair, Finance and Facilities Committee (Phone)
Connie O. Walker, Esq., Chair, Risk Management Committee

Dr. DeAnna R. Burt-Nanna, President
Linda M. Hall, Executive Assistant, Board of Trustees

Introduction and Opening Remarks

Connie O. Walker, Esq., Chair, Board of Trustees Risk Management Committee, called the meeting to order and a quorum was established at 3:47 pm.

Agenda

- Information Security Program Overview and Update
- Internal Audit Process Overview
- Executive Orders and Directives from the U.S. Department of Education (USDOE)
- Other Risks

The Risk Management Committee began with introductions of the special guests as noted below:

- Dr. Michael Jacobs, Provost and VP Academic and Student Affairs
- Darrell Jachim-Moore, Associate VP Administrative Services
- Brenda Ronan, Institutional Compliance Officer and Internal Auditor
- Christine Accorso, Acting Chief Information Officer
- Jeff Savage, Chief Information Security Officer (CISO) (Remote)

Discussions focused around the new SUNY Information Security Policy being developed which will take effect September 1, 2025. MCC is working on a plan to meet the compliance deadline. MCC has an Information Security Steering Committee (ISSC), which serves as an oversight committee for the management of information security risks.

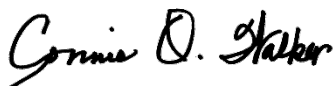
The Institutional Compliance and Internal Audit department is working on mini-audits in the following departments this year: Financial Aid, Human Resources, and Grant Management. A summary of findings will be shared with the Board to review and provide feedback.

The President provided a briefing on the recent executive orders and the formation of a task force to identify areas of potential liability to the College and solutions to mitigate risk. A protocol has been developed to address encounters with Federal Law Enforcement Agencies at Monroe Community College.

The vendor risk management process is being updated to include required communications with the President when high-risk areas are identified.

The committee adjourned at 4:44 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Connie O. Walker". The signature is written in a cursive, flowing style.

Connie O. Walker, Esq.
Chair, Board of Trustees Risk Management Committee