



Monroe Community College

STATE UNIVERSITY OF NEW YORK

MCC VALUES:

COMMUNITY.

INCLUSIVENESS.

INTEGRITY.

EXCELLENCE.

EMPOWERMENT.

STEWARDSHIP.

Mission: Monroe Community College transforms lives and communities, fostering the success of diverse students through affordable and innovative academic, career, technical, and workforce development programs. Our shared work inspires and champions excellence in higher education and builds global engagement and understanding.

Monroe Community College Board of Trustees Risk Management Committee Minutes

Wednesday, May 21, 2025
MCC Brighton Campus, Board Room
3:45 PM

Present: Allen K. Williams, Chair (Remote)
Gladys Pedraza-Burgos
Dale R. Rehkopf II, Chair, Finance and Facilities Committee (Remote)
Connie O. Walker, Esq., Chair, Risk Management Committee

Dr. DeAnna R. Burt-Nanna, President
Linda M. Hall, Executive Assistant, Board of Trustees

Absent: John B. Baynes

Introduction and Opening Remarks

Connie O. Walker, Esq., Chair, Board of Trustees Risk Management Committee, called the meeting to order and a quorum was established at 3:50 pm.

Agenda

- Federal Compliance Response Committee Update
- Information Security: Right-sizing external access to sensitive College resources
- NYS Department of Health Audit findings
- NYS Legislative Law Article 1-A (the "Lobbying Act") Audit
- SUNY System-Wide Risk & Compliance Survey

The Risk Management Committee began with introductions of the special guests as noted below:

- Carolyn Hunt, Director, Strategic Resource Development and Grant Management
- Darrell Jachim-Moore, Associate VP Administrative Services
- Brenda Ronan, Institutional Compliance Officer and Internal Auditor
- Jeff Savage, Chief Information Security Officer (CISO) (Remote)

Updates were provided on the Federal Compliance Response Committee (FCRC). There have currently been five reports provided to the College Community through the Daily Tribune. The website recently went live.

The information security update focused on the Virtual Private Network (VPN) and the desire to reduce the number of users accessing the technology. Employees and departments are encouraged to use cloud storage.

Updates were provided on two recent audits:

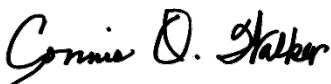
- NYS Joint Commission of Public Ethics (JCOPE) conducted a randomized audit in relation to the NYS Lobbying Act
- NYS Department of Health audit of student immunization records, as prescribed by NYS Public Health Law 2165

The SUNY System-Wide Risk and Compliance Survey results were reviewed and discussed. 56 of 64 campuses responded to the survey, and five top risk and compliance challenges were identified. Next steps are being created, along with a system-wide policy.

The Vendor Risk Assessment process is being reviewed, and a final approval process is being implemented to ensure there is full accountability. The current plan is to implement by Summer 2025.

The committee adjourned at 4:36 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Connie O. Walker". The signature is written in a cursive, flowing style.

Connie O. Walker, Esq.
Chair, Board of Trustees Risk Management Committee