



Undergraduate Research Scholarly Inquiry & Creative Activities (URSICA) Application for UR-Designation

Detailed instructions for completing this application are on the [Criteria for UR-Designation webpage](#)¹.

Please complete and [email Maria Brandt \(mbrandt@monroecc.edu\)](mailto:mbrandt@monroecc.edu) (English), URSICA Chair.

Submitter Information

Submitted by: _____

Department: _____

Academic Division: _____

Email: _____

Course Information

Course Number and Title: _____

Designation (Select one): Voluntary Blanket

For a “voluntary” designation, have you informed your Chairperson that you are intending to teach this course using an URSICA-based approach? For a “blanket” designation, has your department approved this movement towards collectively using an URSICA-cased approach?

Yes No

Course Information Sheet (CIS)

Note that all UR-designated courses must include the following short blurb on their CIS:

This course is designated as Undergraduate Research (UR). UR courses offer students the opportunity to explore undergraduate research, scholarly inquiry, and/or creative activity pertaining to a particular field. For the UR-designation, Undergraduate Research activities must amount to a minimum of 20% of the course work and account for 20% of the final grade. For more information, [email Maria Brandt \(mbrandt@monroecc.edu\)](mailto:mbrandt@monroecc.edu).

The Provost’s Office has asked that each UR-designated course also include another short blurb that summarizes briefly how that particular course plans to meet the above criteria. Here are two examples of this second blurb:

- In this particular course, students will complete several Case Studies, helping them understand more deeply real-world cardio-pulmonary conditions.
- In this particular course, students will co-curate a public reading and collaboratively construct a literary magazine, offering the opportunity for real-world engagement with creative activities relevant to the professional literary marketplace.

¹ Criteria for UR-Designation url: <https://www.monroecc.edu/depts/undergraduate-research/criteria-for-ur-designation/>

Please provide an example of what this second blurb might look like for this particular course:

Note that all UR-designated courses will be listed on the URSICA website at MCC. Please provide a short promotional blurb that we can use towards this purpose:

If this is for a “blanket” designation, please indicate what language in the course description and/or Course Learning Outcome (CLO)s reflects URSICA-related activities (NOTE: this might require a course description and/or CLO adjustment, which then should be put through the College’s curriculum review process along with the application, once approved):

If this is for a “voluntary” designation, please provide a sample Course Information Sheet and describe/illustrate below how this sample Course Information Sheet implements Undergraduate Research, Scholarly Inquiry, and/or Creative Activity:

For an UR-designation, assignments, projects, and/or classroom activities that incorporate Undergraduate Research, Scholarly Inquiry, and/or Creative Activity must amount to a minimum of 20% of the course work and account for 20% of the final grade. Please list examples of URSICA assignments that constitute this 20% and attach a copy of each type of assignment as it might be presented to students:

Your interest in UR signifies you might have a larger interest in High-Impact Practices. Which of the following High-Impact Practices currently institutionalized at MCC might you like to learn more about? Please check all that apply:

CL (Collaborative Learning)

GL (Global Learning)

LC (Learning Communities)

SL (Service Learning)

WR (Writing Intensive)