



Monroe Community College

STATE UNIVERSITY OF NEW YORK

Monroe Community College (MCC) Public Disclosure

In accordance with Middle States Commission on Higher Education (MSCHE) Third-Party Providers Procedures (Effective January 1, 2024)

Required Public Disclosure per 34 CFR §668.43(a)(12)

Monroe Community College (MCC) partners with select third-party educational service providers and external organizations to enhance the academic, experiential, and support services available to its students. These partnerships are critical for the delivery of specific student learning opportunities, student support services, workforce development initiatives, and essential operational functions.

MCC maintains full and ultimate responsibility and authority over all academic programs. This comprehensive control extends to curriculum development, instruction, the establishment of academic standards, student learning outcomes, assessment methods, faculty qualifications, and the final awarding of all academic credit and credentials. It must be noted that no third-party provider delivers core academic coursework or possesses authority over final academic decisions. All partnerships are formally governed by written agreements, which are subject to documented review, approval, and ongoing assessment to ensure full compliance with Middle States Commission on Higher Education (MSCHE) standards, SUNY requirements, federal regulations, and internal MCC policies.

Description of Written Arrangements

The College's programs often include required experiential learning components that occur at affiliated organizations through various types of written agreements. These arrangements detail the services provided by the third-party provider, the specific portion of the educational program being delivered, and the method of delivery (such as in-person clinical instruction or supervised fieldwork). Furthermore, these agreements contain explicit provisions for student protections, grievance processes, and requirements for the secure maintenance and privacy of student records. Types of written arrangements include:

- Clinical placements for health and human services programs.
- Internships and supervised fieldwork experiences.
- Practicum experiences for professional programs.
- Employer-based workforce training.
- Agreements for student support and operational services.

Portion of Educational Programs Delivered by Third-Party Providers

In all cases, third-party providers deliver only the designated experiential components of MCC programs, such as supervised clinical rotations or internships. For example, clinical education in health-related programs may account for an estimated portion of total program learning hours, while internships and field placements typically require a defined number of supervised hours based on program requirements. Consistent with MCC policy and procedure, third-party providers do not deliver

MCC's core curriculum, credit-bearing academic instruction, or online academic coursework. All academic oversight, evaluation, and credentialing decisions remain the responsibility of MCC.

Method of Delivery

The experiential learning components facilitated by third-party providers are delivered through distinct, supervised methods tailored to the educational outcome. These methods typically include on-site, in-person clinical instruction; supervised internships and field placements; or hands-on skill training conducted in workforce settings. Assessment of student performance, grading, and the awarding of academic credit for these experiences are conducted by appropriately credentialed MCC faculty in accordance with institutional academic policies and procedures

Estimated Additional Student Costs

While students are not charged additional tuition for participating in these third-party learning opportunities, participation in certain experiences may require students incurring estimated additional costs. These potential costs are generally related to the logistics or compliance requirements of the placement site and may include: transportation or parking; required uniforms or professional attire; necessary equipment (such as stethoscopes or safety gear); mandated immunizations or health screenings; and background checks or drug testing where required by the clinical or field site. Program-specific cost details are provided to students on MCC's academic department webpages and by program faculty prior to enrollment in the relevant course.

Institutional Oversight and Quality Assurance

MCC maintains rigorous institutional oversight to ensure quality and compliance. This includes the formal review and approval of all third-party agreements, oversight of all marketing, advertising, and recruitment efforts associated with its programs, and the regular evaluation of third-party providers for quality, effectiveness, and safety. Furthermore, the College ensures the secure maintenance of all student records and takes measures to protect students in the event that a partnership must be modified or terminated. This sustained oversight affirms the College's continued academic control and compliance with all MSCHE Standards.

Current Third-Party Educational Service Providers

MCC maintains partnerships with a wide range of organizations providing clinical education, fieldwork, student support services, workforce training, and operational support. The complete, detailed list of currently approved third-party educational service providers is published separately in a table format for clarity and ease of reference.

Reporting Concerns or Complaints

Students who have concerns regarding third-party learning experiences are encouraged to utilize MCC's established student complaint processes. Concerns regarding institutional compliance with accreditation standards may also be submitted directly to the Middle States Commission on Higher Education.

Contact Information

For questions regarding MCC's oversight of third-party educational service providers, please direct inquiries to the Office of Institutional Compliance & Internal Audit at Monroe Community College.